

Concept Note

Inception workshop forming the ATUC youth and women committee and its work plan

14-15 August 2018, Venue TBC, Bangkok, Thailand

1. Background

During the first phase of the TRIANGLE in ASEAN, the ASEAN Trade Union Council (ATUC) held its first Youth Rally on 3-5 September 2018 in Kuala Lumpur, Malaysia. Delegates in the Youth Rally called for the formation of suitable structure within ATUC to address the concerns of women and young workers, including migrant workers. Women and young workers are among the largest constituencies of trade unions and a suitable structure within ATUC would facilitate inclusivity in workers' organisations.

As the ASEAN economic integration accelerates, women and young workers find more opportunities to earn a living in other countries within ASEAN, increasing their share in intra-ASEAN migration to almost half according to some estimates. Their labour supports the countries of destination and the countries of origin through their remittances. However they continue to face vulnerabilities and challenges in different stages of the migration cycle – unfair recruitment practices, unequal access to employment opportunities, violence and harassment at work.

A youth and women committee within ATUC will look more closely at gender and youth issues in the context of ASEAN labour migration. The youth and women committee can facilitate the support of young and women trade union members in public advocacy and campaigns calling for improved regional and national frameworks for migrant workers. Furthermore, the committee will ensure the mainstreaming of gender and youth in trade union policies, programmes and actions.

2. Objectives

The activity will gather youth and women representatives from the ATUC affiliates' youth and women committees or appropriate bodies to form a youth and women structure of ATUC. Specifically, the activity will:

- Convene an ATUC Youth and Women Assembly to propose, discuss and adopt the Terms of Reference and the rules and procedures of the ATUC youth and women structure, confirm members of the Committee, elect titular members and officers, and assign substitute members;
- Identify problems facing women and young migrant workers in ASEAN, including mainstreaming of gender and youth issues in trade unions; and
- Develop a work plan with specific activities and timelines addressing the problems identified.

3. Expected outputs

The workshop is expected to achieve the following:

- Adoption of Terms of Reference and rules of procedures of the ATUC youth and women structure;
- Formation of ATUC Youth and Women Committee with elected members, officers and substitute members; and

- A work plan of the Committee's follow up activities with timelines, including the Committee's contribution to the implementation of ATUC commitments under the TRIANGLE in ASEAN programme.

4. Methodology

The training will be interactive and participatory using mostly work groups and discussions. Participants will come from the youth and women structures of their organisation, and/or have responsibilities and experience in youth and gender concerns. It will benefit from the inputs of invited resource speakers who are experts in the field of labour migration, youth concerns and gender equality. This will facilitate discussions in setting up the structure and its internal rules and the planning of the structure's follow up activities.

5. Target date and venue

The activity will be held on 14 – 15 August 2018 at Avani Atrium (TBC) Bangkok, Bangkok, Thailand. Participants will arrive on 13 August and will depart late evening of 15 August or morning of 16 August 2018.

6. Target participants

Forty youth and women representatives from ATUC affiliates, ATUC Secretariat and guests and resource persons from ILO and ITUC-AP are expected to participate in this activity. Below is the breakdown of participants:

- 35 from the 18 ATUC affiliates from nine ASEAN countries and Timor Leste

No. of Pax	Organization	Country
6	<ul style="list-style-type: none"> • Cambodia Confederation of Labour (CLC) • Cambodia Confederation of Trade Unions (CCTU) • Cambodia Union Federation (CUF) 	Cambodia
6	<ul style="list-style-type: none"> • KonfederasiSerikatPekerja Indonesia / Confederation of Indonesian Trade Union (K-SPI /CITU) • KonfederasiSerikatPekerjaSeluruh Indonesia / Confederation of All Indonesian Trade Union (K-SPSI) • KonfederasiSerikatBuruh Sejahtera Indonesia / Confederation of Indonesia Prosperity Trade Union (K-SBSI) 	Indonesia
2	<ul style="list-style-type: none"> • Lao Federation of Trade Unions (LFTU) 	Lao PDR
2	<ul style="list-style-type: none"> • Malaysian Trade Union Congress (MTUC) 	Malaysia
2	<ul style="list-style-type: none"> • Confederation of Trade Unions - Myanmar (CTUM) 	Myanmar
4	<ul style="list-style-type: none"> • Federation of Free Workers (FFW) • Trade Union Congress of the Philippines (TUCP) 	Philippines
2	<ul style="list-style-type: none"> • National Trade Union Congress (NTUC) 	Singapore
1	<ul style="list-style-type: none"> • Timor Lorosa'e Trade Union Confederation 	Timor Leste
8	<ul style="list-style-type: none"> • Labour Confederation of Thailand (LCT) • National Congress of Private Industrial of Employees(NCPE) • State Enterprise Workers' Relation Confederation (SERC) • Thai Trade Union Congress (TTUC) 	Thailand

2	• Vietnam General Confederation of Labour (VGCL)	Vietnam
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- 1 from ITUC-AP
- 1 from ILO ACTRAV
- 2 from ATUC Secretariat
- 1 coordinator

7. Provisional program

First Day, 14 August 2018	
08:30 – 09:00	Registration
09:00 – 09:30	Opening Session Messages: Affiliate in Thailand, ATUC, ILO ACTRAV, ITUC-AP
09:30 – 10:00	Introduction Getting to know each other Contributions setting and workshop overview
10:00 – 10:30	Coffee/tea break
10:30 – 12:00	Team building and effective collaboration The exercise will emphasise the importance of working together on activities involving different perspectives, including gender, age and mindset.
12:00 – 13:30	Lunch
13:30 – 15:00	Visioning an ATUC Youth and Women Committee The session will discuss the formation of a single ATUC Women and Youth Committee, come up with terms of reference and number of members and key officers. It will also propose rules and procedures and the role of the officers and members. Participants will discuss and adopt the ToR of the Committee. The session will then accept candidates for officers and members of the Committee.
15:00 – 16:00	Women (and young) migrant workers in ASEAN TRIANGLE in ASEAN II The session will discuss regional trends and characteristics of women labour migration and challenges faced by women migrant workers in ASEAN
16:00 – 16:30	Coffee/tea break
16:30 – 17:30	Ending violence and harassment at work ITUC-AP The session will highlight the relevance of trade union work in the on-going discussion on an ILO instrument/s to address gender-based violence and harassment at work
Second Day, 15 August 2018	
09:00 – 10:30	Problem identification and analysis Based on the previous session and their own experiences, participants will identify problems facing women and young migrant workers in ASEAN, including mainstreaming of gender and youth issues in trade unions. They will then prioritise and analyse these problems to find solutions. <i>Note: Each pax writes a problem on a meta card and posts the card on the wall. Common problems will be combined. ATUC presents its advocacy priorities for labour migration before each pax chooses two problems as priorities. Pax returns</i>

	<i>to their group and each group chooses two from the priority problems. The groups formulate their problem statements and analyse their priorities using problem tree or mind mapping analysis.</i>
10:30 – 11:00	Coffee/tea break
11:00 – 12:30	Developing women and youth work plan Each group will choose their key priority problem then develop the goal, 1-2 objectives and 2-3 indicators
12:30 – 14:00	Lunch
14:00 – 15:30	Identifying activities The next step is to identify activities that the participants will be doing to achieve the goals and objectives, including participation in the public campaigns in the ATUC/ILO TRIANGLE in ASEAN II and the role of building alliances with other organisations and stakeholders. The activities will depend on the resources and capacities of the participants and their organisations.
15:30 – 16:00	Coffee/tea break
16:00 – 16:30	Implementation, monitoring, evaluation and feedback The session will discuss modes of implementation, monitoring, evaluation and feedback, including communication channels for the Committee.
16:30 – 17:00	Election of Committee officers and members The participants will elect the officers and members of the ATUC Youth and Women Committee.
17:00	Closing Committee Co-Chairs, ATUC