

TERMS OF REFERENCE
Consultancy
Manage Data Collection for assessment in Basra, Iraq

I. INTRODUCTION

The International Labour Organization in partnership with UN-Habitat with support from the European Union, is implementing a project “Increasing Access to Employment Opportunities for Vulnerable Urban Population in Basra City in Response to the COVID 19 Crisis”.

The project aims to enhance job opportunities for unemployed young men and women in three underserved settlements in Basra (Al-Ahrar, Al-Kubiyah, and Jurf Al-Melah) through development interventions includes (1) Construction interventions at the project adopting the Employment Intensive Approaches and Decent Work, (2) Improve employment services through employment centres and digital employment platform (3) Enhance skills and capacities of vulnerable urban populations and SMEs to increase employability and productivity.

The project will implement the field assessment for the three underserved settlements in Basra (Al-Ahrar, Al-Kubiyah, and Jurf Al-Melah) about education, skills, and entrepreneurship

II. OBJECTIVE

The project needs to use the services of a consultant to collect the data for the planned field assessment in the three targeted neighborhoods in Basra, Iraq.

III. SCOPE OF WORK

The consultant will closely interact with the Senior National Project Officer. He/she will be complete the data collection of the assessment and submit a report for each community.

The consulted is required to support the implementation of the activities as follows:

- Conduct regular field visits to the targeted neighborhoods for data collection activities using the designed form from ILO.
- Make sure that the data that is collected should be relevant to the research question or hypothesis being tested. It should also be accurate and of high quality. It is important to consider the sampling method used to collect the data, as this can affect the representativeness and generalizability of the results. It is also important to properly document the data collection process, including any details about the sample, the data collection instruments, and the procedures used, so that the study can be replicable, and the results can be appropriately analyzed and interpreted.
- Support the making of schedules for data collection activities to ensure that all data will be collected and reported on time.
- Complete focus group discussion in each community and report about it.
- Perform any other tasks assigned by the National Senior Project Officer to achieve the project objectives.

IV. DELIVERABLES & EXPECTED TIMELINE & FEES:

The contract duration from 20 January till 20 February 2023. Expected fees is a lumpsum of USD as follows:

Deliverable	Disbursement (USD)
<ul style="list-style-type: none"> - Complete collecting data from the three targeted neighborhoods in Basra. (At least 1500 questionnaire) - Complete three FGDs in the three targeted communities. - Fill online survey for 200 beneficiaries. - Report about each community 	1,800 USD
Total	1,800 USD

V. QUALIFICATIONS AND WORK EXPERIENCES

- Experience in programme planning, design, follow-up, implementation, monitoring and evaluation of the projects
- Proven Experience in the field data collection and reporting
- Strong communication skills and good ability to communicate in English.
- Professional experience in the field of development and monitoring activities, with experience liaising with government authorities, other national/international technical counterparts and NGOs, and building effective partnerships.
- Experience in communicating and working with a wide range of actors, including people of culturally diverse backgrounds, government and authorities, humanitarian actors (UN agencies and NGOs).
- Experience working in development or humanitarian programming.

Please submit one page on how you perceive conducting the assignment and your CV. This one page will be considered as the technical proposal by maximum 14 January 2023 to abdulameer@ilo.org and shareef@ilo.org

