

**Kurdistan Region of Iraq**  
**Terms of reference**  
**Support to Ministry of Planning**  
**External Collaborator**  
**(July 15, 2022 – April 14, 2023)**

**Background**

Iraq's System of social protection, which is one of the oldest in the region, covers mainly two distinct groups of the population: public employees and the poor. As for the first group, the employees enjoy a relatively good level of social security protection for civil servants; the military and security forces as well as employees in state-owned enterprises. The second group covered by the social protection system in Iraq and KRI includes the poor and vulnerable citizens, who are targeted by several programs, most importantly the social safety net and the Public Distribution System. Despite of this many programs targeting the poor, reports highlighted the significant coverage limitation that resulted in many deserving poor not receiving the intended benefit. Apart from the two groups, coverage of other working adults and their families, including persons in the private sector especially those in unstable forms of wage employment and the self-employed, is very limited in Iraq including KRI. not automatic.

Recognizing the changes and challenges faced, a Social Protection Commission to manage social assistance in KRI were established. The KRI Social Protection Strategic Framework 2016 were developed to support implementation of their ongoing laws. Their vision is to have a comprehensive social protection system in KRI that covers three main pillars: social safety nets, social insurance, and labor market policies. The EU-UN programme of reforming social protection emphasises the efforts of KRI government in enhancing the social protection system and through this joint program, ILO will assist the government to ensure that young people, workers and their families – including those in the informal economy – have enhanced access to social security and active labor market programs.

To support the KRG in its efforts, the ILO is committed to accelerating its technical assistance at this period of reform agenda. To facilitate the support, a high-caliber consultant is sought. The consultant will be placed at KRI's Ministry of Planning.

**Deliverables**

Under the direct supervision of the Director General of Development of Cooperation and Coordination (DCC) in the Ministry of Planning, the consultant will carry out the tasks below:

- 1) Provide administrative and technical assistance to MoP managing all issues related to the social protection portfolio including coordination across ministries, development partners, and CSOs.
- 2) Liaise both ILO and DCC as a focal point for SPP project.
- 3) Support in arranging meetings and preparing meetings' minutes
- 4) Timely preparation and sharing with activities plans, budgets, roles and responsibilities with a range of stakeholders and actors based on the guidance of the MoP
- 5) Preparing and setting up a shared Evaluation and Monitoring System for both ILO and DCC offices.
- 6) Any other tasks requested by MoP or ILO

Against the above deliverables, the consultants will produce a monthly report outlining the tasks performed.

**Timeframe**

The contract would start on **July 15, 2022 – April 14, 2023**.

**Location**

Consultant must be based in Erbil. The consultant will be given an office space at Ministry of Planning and expected to be present to respond to requests from MoP.

**Contract duration, fees, and travel expenses**

The duration of the assignment of this contract is for 9 months starting **July 15, 2022** and ending on – **April 14, 2023**.

The fees for the work under this consultancy amount to US\$9000 (9 months x 20 days X US\$50 fees/day).

**Modalities for payment of fees**

Upon submission of an accepted monthly report signed by MoP detailing the performed tasks against the above specified deliverables, a payment will be made of the number of days used.

**Requirements:**

- Minimum of first level university degree in in economics, public law, public administration, social sciences, development studies or a related field. An advanced university degree is desirable.
- Three years of professional experience in the in the field of social protection and social policy.
- Excellent command of English and Kurdish. Knowledge of Arabic would be an advantage.

For the interested candidates, kindly submit you resumes to [dawood@ilo.org](mailto:dawood@ilo.org) - [rabi@ilo.org](mailto:rabi@ilo.org)