



**International
Labour
Organization**

Request for Quotation* for the Procurement of Services

RFQ/ILO Iraq/ RFQ/ILO Iraq/2021/4

**RFQ for Review of National Regulatory Frameworks, and
Structures in agriculture sector: A study on agriculture
sector compliance and evidence based
recommendations for Iraq**

RESPONSES TO BE RECEIVED BY 28 AUG 2021, 16:00, BAGHDAD, IRAQ TIME

** Quotation – hereinafter refers to your offer*

Review of National Regulatory Frameworks, and Structures in agriculture sector: A study on agriculture sector compliance and evidence based recommendations for Iraq

DISCLAIMER

By responding to this tender, you consent to the processing of your personal data, including any future update, by the ILO for the purpose of this tender. The ILO applies a data protection policy in conformity with international standards. Should you have any requests for information, please contact pcrt@ilo.org indicating "Personal Data Protection – *RFQ number*" in the subject.

Subject: RFQ for Review of National Regulatory Frameworks, and Structures in agriculture sector: A study on agriculture sector compliance and evidence based recommendations for Iraq

Reference: RFQ/ILO Iraq/ RFQ/ILO Iraq/2021/4

Date: 28 August 2021

Dear Sir/Madam,

The International Labour Office (hereinafter the "ILO") is pleased to invite your company submit a bid for the described in Annex I.

When preparing your quotation, please bear in mind that any and all services provided to the ILO are subject to the [Terms and Conditions Applicable to ILO Contracts for Services](#). Please return your completed offer to the ILO together with the Certification form (Annex II) duly signed by an authorized legal representative of your company.

The conditions set out in the [Terms and Conditions Applicable to ILO Contracts for Services](#), as well as any other conditions contained in or enclosed with this letter, will become part of any contract concluded with the successful bidder. If your offer is accepted, you will receive a formal Purchase Order.

Your Bid must be received by the ILO **no later than Aug, 28th , 2021, 16:00 PM Baghdad time**. Late bids shall be rejected.

Failure to comply with the requirements of this RFQ and its Annexes may render a bid ineligible for consideration.

We look forward to receiving your Proposal.

Yours sincerely,

Dr. Maha Katta



22-08-2021

ILO Country Coordinator in Iraq



SUBMISSION OF YOUR OFFER

For this request, offers may be submitted by e-mail. You must submit your offer strictly in compliance with the procedures described below.

All submissions eligible for consideration must include:

- Annex II, and
- Annex III and Appendix A, and
- Annex IV (Company Profile & CVs)

all signed by the legal representative and stamped with the official seal of your company, on or before **11 JUL 2021, 16:00, Baghdad Time** at the following email address:

hamad@ilo.org and khidhir@ilo.org

- Please mention **“RFQ for Review of National Regulatory Frameworks, and Structures in agriculture sector: A study on agriculture sector compliance and evidence based recommendations for Iraq”** in the subject of the email.

Offers received after the deadline specified above will not be considered. The ILO reserves the right to extend the deadline for the submission of offers. In such an event, the ILO will inform all potential bidders in writing of the terms and duration of the extension.

To enable you to prepare and submit your quotation, please find enclosed the following:

- Terms of Reference (Annex I);
- Certification to be submitted by a Bidder (Annex II);
- Offer submission form and Appendix A (Annex III);



Terms and Conditions applicable to ILO contracts for services are available at https://www.ilo.org/wcmsp5/groups/public/---ed_mas/---inter/documents/legaldocument/wcms_117515.pdf

The ILO recommends the usage of Adobe Acrobat Reader for all Annexes in PDF format.