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International  
Labour  
Organization

# **ILO Model LFS for CAPI<sup>1</sup>**

## **Labour modules**

### **Approach 1 (version 2)**

**February 2019**

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<sup>1</sup>To be used together with the accompanying National adaptation guide.

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## GENERAL CONVENTIONS

### Conventions used in the ILO model LFS questionnaires for CAPI

- Regular text: Indicates text to be read by the interviewer
- *Italics*: Indicates interviewer instructions or aids, not to be read out loud
- CAPS: INDICATES RESPONSE CATEGORIES AND FILTERS NOT TO BE READ OUT LOUD
- (Parenthesis): Indicates that a choice or a substitution must be made
- **Red text**: Indicates overall filter groups to be asked a question/set of questions, related instructions or other guidance to the developer
- **[Blue text within square brackets]**: Indicates text that must be adapted as per national circumstances
- **Bold text**: Indicates question numbers, section headings, skips, and other structural items

<b>RESPONDENT STATUS (RSP)</b>	
<b>OBJECTIVES AND SCOPE</b>	<ul style="list-style-type: none"> <li>• This module marks the start of the personal interview on labour force and work-related modules.</li> <li>• It prompts interviewers to request direct participation of the selected respondent in the interview, with a view to reduce reliance on indirect respondents during field operations.</li> <li>• It also records the respondent status (direct/proxy respondent) for data quality evaluation.</li> <li>• It allows identification of the proxy respondent in the household roster and his/her relationship to the member for which information is being requested.</li> </ul>
<b>IMPLEMENTATION NOTES</b>	<ul style="list-style-type: none"> <li>• For navigation purposes, at the start of the RSP module, 5 global flow variables (<b>GLO_WAP</b>, <b>GLO_EMP</b>, <b>GLO_PROV</b>, <b>GLO_OPF</b>, <b>GLO_MLT</b>) must be created in the background to manage the flow of the personal interview.</li> <li>• <b>GLO_WAP</b> identifies the respondents eligible to answer the modules covering work-related topics. Eligible respondents are those of working-age, as specified in the national context. Countries will need to specify the minimum age to be used for national purposes (e.g. NWAP = 12).</li> <li>• The remaining global variables (<b>GLO_EMP</b>, <b>GLO_PROV</b>, <b>GLO_OPF</b>, <b>GLO_MLT</b>) are initialized to 0 for eligible respondents. The global variables are updated at different stages during the interview, depending on the modules included in the national survey, and the answers provided by respondents.</li> <li>• The global variables are meant only for managing the flow of the interview. They are not to be used as output variables to establish the labour force status of respondents.</li> </ul>
	<p><i>Global flow variables to manage the interview flow</i></p> <p><b>GLO_WAP = 1</b> if DEM_AGE &gt;= [NWAP]/*Global flag for working age respondents*/  <b>GLO_EMP = 0</b> if GLO_WAP = 1/*Global flag for confirmed employed respondents*/  <b>GLO_PROV= 0</b> if GLO_WAP = 1/*Global flag for provisional employed respondents*/  <b>GLO_OPF= 0</b> if GLO_WAP = 1/*Global flag for own-use producers of foodstuff*/  <b>GLO_MLT = 0</b> if GLO_WAP = 1/*Global flag for persons with work in agriculture and in another sector*/</p>
	<p><i>ASK IF GLO_WAP=1</i></p> <p><b>RSP_AVAIL</b></p> <p>Now, I would like to talk to (PPNO# NAME). Is (PPNO# NAME) available?</p> <ol style="list-style-type: none"> <li>1. YES</li> <li>2. NO</li> </ol> <p><i>Note: The first personal interview should be completed for the reference person or head of household (PPNO1). Then it should proceed in chronological order through the PPNO's going back to PPNO1, if the first interview was not with the reference person or head.</i></p>
	<p><b>RSP_DIR</b></p> <p>INTERVIEWER TO ANSWER:  IS (PPNO# NAME) (HIM/HERSELF) RESPONDING TO THE QUESTIONS?</p> <ol style="list-style-type: none"> <li>1. YES</li> <li>2. NO</li> </ol>
	<p><i>ASK IF RSP_DIR=2</i></p> <p><b>RSP_PPNO</b></p> <p>INTERVIEWER, SELECT THE PPNO OF THE PERSON RESPONDING TO THE QUESTIONS</p> <p>_____</p> <p>PPNO#</p>
	<p><i>ASK IF RSP_DIR=2</i></p> <p><b>RSP_REL</b></p> <p>Can you let me know what is your relationship to (PPNO# NAME)?</p> <ol style="list-style-type: none"> <li>1. SPOUSE OR PARTNER</li> <li>2. SON OR DAUGHTER</li> <li>3. MOTHER OR FATHER</li> <li>4. OTHER RELATIVE</li> <li>5. UNRELATED</li> </ol>
<b>END OF MODULE</b>	

EMPLOYMENT AT WORK (ATW)
<p><b>OBJECTIVES AND SCOPE</b></p> <ul style="list-style-type: none"> <li>To identify persons employed who worked for at least 1 hour in the short reference period.</li> <li>Part of the required sequence of questions to identify persons employed.</li> <li>The sequence is aligned with the 19<sup>th</sup> ICLS standards (2013) on the measurement of employment.</li> <li>The module is based on the “Employment type” approach to identify persons employed.</li> </ul>
<p><b>IMPLEMENTATION NOTES</b></p> <ul style="list-style-type: none"> <li>To be asked to all members of working age, as specified in the national context.</li> <li>Requires specification of the short reference period for identifying the employed population. This may be a fixed calendar week, a moving week (last week) or 7 days (last seven days). To reduce errors of interpretation, the start/end of the chosen short reference period should be explicitly stated in the question.</li> </ul>
<p><i>ASK IF GLO_WAP=1</i></p> <p><b>ATW_PAY</b></p> <p>Last week, that is from [START_DAY] up to [END_DAY/yesterday], did (you/NAME) do any work for someone else for pay, even if only for one hour?</p> <ol style="list-style-type: none"> <li>YES</li> <li>NO</li> </ol> <p><i>NOTE: The option “yesterday” should be displayed when INTREVIEW DAY – 1 = END_DAY</i></p>
<p><i>ASK IF ATW_PAY = 2</i></p> <p><b>ATW_PFT</b></p> <p>Last week, did (you/NAME) run or do any kind of business, farming or other activity to generate income, even if only for one hour?</p> <ol style="list-style-type: none"> <li>YES</li> <li>NO</li> </ol> <p><i>READ ONLY IF NEEDED:</i>  <i>For example: [making things for sale, growing produce for sale, buying and reselling things, provided services for pay, raising animals or catching fish for sale]</i></p>
<p><i>ASK IF ATW_PFT = 2</i></p> <p><b>ATW_FAM</b></p> <p>Last week, did (you/NAME) help with the paid job or business of a household or family member?</p> <ol style="list-style-type: none"> <li>YES</li> <li>NO</li> </ol>
<p><i>Global flow variables status at end of module</i></p> <p>REPLACE <b>GLO_EMP = 1</b> IF ATW_PAY = 1  REPLACE <b>GLO_EMP = 1</b> IF ATW_PFT = 1 OR ATW_FAM = 1</p> <p><i>/*For cases requiring confirmation when AGF module is included*/</i>  REPLACE <b>GLO_PROV= 1</b> IF ATW_PFT = 1 OR ATW_FAM = 1</p>
END OF MODULE

<b>TEMPORARY ABSENCE (ABS)</b>	
<b>OBJECTIVES AND SCOPE</b>	<ul style="list-style-type: none"> <li>• To identify persons employed but on temporary absence from work in the short reference period.</li> <li>• Part of the required sequence of questions to identify persons employed.</li> <li>• Full version of the temporary absence module.</li> <li>• The sequence is aligned with the 19<sup>th</sup> ICLS standards (2013) on the measurement of employment.</li> </ul>
<b>IMPLEMENTATION NOTES</b>	<ul style="list-style-type: none"> <li>• To be asked to persons of working age not employed at work</li> </ul>
	<p><i>ASK IF GLO_EMP=0</i></p> <p><b>ABS_JOB</b></p> <p>Even though (you/NAME) did not work, last week did (you/NAME) have a paid job or a business?</p> <ol style="list-style-type: none"> <li>1. YES</li> <li>2. NO</li> </ol>
	<p><i>ASK IF ABS_JOB=1</i></p> <p><b>ABS_WHY</b></p> <p>Why did (you/NAME) not work last week?</p> <ol style="list-style-type: none"> <li>01. WAITING TO START NEW JOB OR BUSINESS</li> <li>02. LOW OR OFF-SEASON</li> <li>03. SHIFT WORK, FLEXI TIME, NATURE OF WORK</li> <li>04. VACATION, HOLIDAYS</li> <li>05. SICKNESS, ILLNESS, ACCIDENT</li> <li>06. MATERNITY, PATERNITY LEAVE</li> <li>07. EDUCATION LEAVE OR TRAINING</li> <li>08. OTHER PERSONAL LEAVE (CARE FOR FAMILY, CIVIC DUTIES...)</li> <li>09. TEMPORARY LAY OFF, NO CLIENTS OR MATERIALS, WORK BREAK</li> <li>10. BAD WEATHER, NATURAL DISASTER</li> <li>11. STRIKE OR LABOUR DISPUTE</li> <li>12. LONG-TERM DISABILITY</li> <li>13. OTHER (SPECIFY): _____</li> </ol>
	<p><i>ASK IF ABS_WHY=02</i></p> <p><b>ABS_SEA</b></p> <p>During the low/off-season, (do/does) (you/NAME) continue to do some work for that job or business?</p> <ol style="list-style-type: none"> <li>1. YES</li> <li>2. NO</li> </ol>
	<p><i>ASK IF ABS_WHY= 07, 08, 09, 10, 11, 12, 13</i></p> <p><b>ABS_DUR</b></p> <p>Including the time that (you/NAME) (have/has) been absent, will (you/NAME) return to that same job or business in 3 months or less?</p> <ol style="list-style-type: none"> <li>1. YES</li> <li>2. NO</li> <li>97. DON'T KNOW</li> </ol>
	<p><i>ASK IF ABS_DUR=2, 97</i></p> <p><b>ABS_PAY</b></p> <p>(Do/Does) (you/NAME) continue to receive an income from (your/his/her) job or business during this absence?</p> <ol style="list-style-type: none"> <li>1. YES</li> <li>2. NO</li> <li>97. DON'T KNOW</li> </ol>

*Global flow variables updated*

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REPLACE GLO_EMP = 1 if ABS_JOB = 1& ABS_WHY = 03-06 /*absent for direct reasons*/  
REPLACE GLO_EMP = 1 if ABS_JOB = 1 & ABS_WHY = 2 & ABS_SEA = 1 /*continued work in off-season*/  
REPLACE GLO_EMP = 1 if ABS_JOB = 1 & ABS_WHY = 07-13& ABS_DUR=1 /*confirmed short absence*/  
REPLACE GLO_EMP = 1 if ABS_JOB = 1 & ABS_WHY = 07-13 & ABS_DUR=2, 97& ABS_PAY=1 /*paid long absence*/
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REPLACE GLO_PROV = 1 if ABS_JOB = 1 & ABS_WHY = 03-06 /*absent for direct reasons*/  
REPLACE GLO_PROV = 1 if ABS_JOB = 1 & ABS_WHY = 2 & ABS_SEA = 1 /*continued work in off-season*/  
REPLACE GLO_PROV = 1 if ABS_JOB = 1 & ABS_WHY = 07-13 & ABS_DUR=1 /*confirmed short absence*/  
REPLACE GLO_PROV = 1 if ABS_JOB = 1 & ABS_WHY = 07-13 & ABS_DUR=2, 97& ABS_PAY=1 /*paid long absence*/
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**END OF MODULE**

AGRICULTURAL WORK AND MARKET ORIENTATION (AGF)
<p><b>OBJECTIVES AND SCOPE</b></p> <ul style="list-style-type: none"> <li>To identify persons working in agriculture and establish the main intended destination of the output</li> <li>Part of the sequence of questions to identify persons employed in the short reference period</li> <li>Part of the sequence of questions to identify producers of foodstuff for own final use</li> <li>Includes questions to recover work in agriculture not reported in previous modules and to assess the main intended destination of the output.</li> <li>For producers of foodstuff for own final use it captures the industry, occupation and time-spent in agricultural work in the short reference period.</li> <li>The sequence is aligned with the 19<sup>th</sup> ICLS standards (2013) on the measurement of employment and own-use production of goods.</li> </ul>
<p><b>IMPLEMENTATION NOTES</b></p> <ul style="list-style-type: none"> <li>Model to be included as part of the required sequence of questions to identify the employed in contexts where a part of the population is engaged in mixed agriculture, animal husbandry or fishing</li> <li>The scope of activities to be included should be adapted to fit the national context</li> <li>For persons of working age not working for pay in the reference week</li> </ul>
<p><i>ASK IF GLO_PROV=1</i></p> <p><b>AGF_CHK</b></p> <p>Was this work that you mentioned in...?</p> <p><i>READ CATEGORIES AND MARK ALL THAT APPLY</i></p> <ol style="list-style-type: none"> <li>Farming or rearing farm animals</li> <li>[Fishing or fish farming]</li> <li>Another type of job or business</li> </ol>
<p><i>ASK IF GLO_EMP=0</i></p> <p><b>AGF_ANY</b></p> <p>Last week did (you/NAME) do any work in farming, rearing animals, [fishing or fish farming]?</p> <ol style="list-style-type: none"> <li>YES</li> <li>NO</li> </ol>
<p><i>ASK IF (AGF_CHK=a,b) OR (AGF_ANY=1)</i></p> <p><b>AGF_MKT</b></p> <p>Thinking about the products from (farming and/or fishing) (you/NAME) worked on, are they intended..... ?</p> <p><i>READ CATEGORIES AND MARK ONE</i></p> <ol style="list-style-type: none"> <li>Only for sale</li> <li>Mainly for sale</li> <li>Mainly for family use</li> <li>Only for family use</li> </ol> <p><i>DO NOT READ</i></p> <ol style="list-style-type: none"> <li>CANNOT SAY</li> </ol>
<p><i>Note: The string in (farming and/or fishing) will depend on answers in AGF_CHK</i></p> <p><i>ASK IF AGF_MKT=5</i></p> <p><b>AGF_HIS</b></p> <p>In general, in the past have these products been mainly sold or mainly kept for family use?</p> <ol style="list-style-type: none"> <li>ONLY SOLD</li> <li>MAINLY SOLD</li> <li>MAINLY KEPT FOR FAMILY USE</li> <li>ONLY KEPT FOR FAMILY USE</li> </ol>
<p><i>ASK IF (AGF_MKT=3,4) OR (AGF_HIS=3,4)</i></p> <p><b>AGF_HIR</b></p> <p>(Were/Was) (you/NAME) hired by someone else to do this work?</p> <ol style="list-style-type: none"> <li>YES</li> <li>NO</li> </ol>



AGRICULTURAL WORK AND MARKET ORIENTATION (AGF) continued	
ASK IF AGF_HIR=2	
<b>AGF_GDS</b>	
What are the main products from farming [or fishing] that (you/NAME) was/were working on? (for example: [citrus fruits, vegetables, freshwater fish, cattle, chicken, rice])	
_____	_____
MAIN GOODS	ISIC CODE
ASK IF AGF_HIR=2	
<b>AGF_OCC</b>	
What are the main tasks that (you/NAME) perform in this activity?	
_____	_____
MAIN TASKS	ISCO CODE
ASK IF AGF_HIR=2	
<b>AGF_DYS</b>	
Last week, on how many days did (you/NAME) do this work?	
_____	
NUMBER OF DAYS	
ASK IF AGF_HIR=2	
<b>AGF_HRS</b>	
How many hours per day did (you/NAME) spend doing this last week?	
_____	
HOURS PER DAY	
<i>Global flow variables updated</i>	
/*recovered employed in agriculture*/	
REPLACE <b>GLO_EMP = 1</b> IF (AGF_ANY =1)& (AGF_MKT = 1 OR 2)	
REPLACE <b>GLO_EMP = 1</b> IF (AGF_ANY =1)& (AGF_HIS = 1 OR 2)	
REPLACE <b>GLO_EMP = 1</b> IF (AGF_ANY =1)& (AGF_HIR = 1)	
/*confirmed non-employed (i.e. own use producer)*/	
REPLACE <b>GLO_EMP = 0</b> IF (GLO_PROV=1 & AGF_CHK NE c) &(AGF_HIR = 2)	
/*employed with jobs in agric. and non-agric.*/	
REPLACE <b>GLO_MLT = 1</b> IF ((AGF_CHK = (a OR b)& c)& (AGF_MKT=1 OR 2))	
REPLACE <b>GLO_MLT = 1</b> IF ((AGF_CHK = (a OR b)& c) & (AGF_HIS = 1 OR 2))	
REPLACE <b>GLO_MLT = 1</b> IF ((AGF_CHK = (a OR b)& c) & (AGF_HIR = 1))	
/*confirmed own use producer of foodstuff*/	
REPLACE <b>GLO_OPF = 1</b> IF (AGF_HIR = 2)	
END OF MODULE	

MAIN JOB –CORE JOB CHARACTERISTICS (MJJ)
<p><b>OBJECTIVES AND SCOPE</b></p> <ul style="list-style-type: none"> <li>• Start of the sequence of questions on characteristics of the main job.</li> <li>• It identifies multiple-job holders and specifies the main job as that in which the respondent usually works the highest number of hours per week, even if absent in the reference week.</li> <li>• It captures the occupation and basic status in employment of the respondent in his/her main job.</li> <li>• Part of the minimum required sequence of questions on characteristics of the main job</li> </ul>
<p><b>IMPLEMENTATION NOTES</b></p> <ul style="list-style-type: none"> <li>• To be asked to all persons employed in the reference week.</li> <li>• The module allows a basic classification of persons employed by status in employment of the main job. Additional questions are needed for a more detailed classification of employed persons by status in employment as per the 2018 International Classification of Status in Employment (ICSE-2018).</li> </ul>
<p><b>MJJ_MULT</b>  <i>ASK IF (GLO_EMP=1) &amp; (GLO_MLT=0)</i>  <b>A:</b> Last week did (you/NAME) have more than one job or business?</p> <p><i>ASK IF (GLO_EMP=1)&amp;(GLO_MLT=1)</i>  <b>B:</b> You mentioned that last week (you/NAME) had more than one job or business: One in farming or fishing and one in a different type of work. Is this correct?            1. NO, ONLY ONE JOB/BUSINESS            2. YES, MORE THAN ONE JOB/BUSINESS</p>
<p><i>ASK IF MJJ_MULT=2</i>  <b>READ</b>            I am now going to ask you some questions about (your/NAME's) main job or business. The main job is the one where (you/NAME) usually work(s) the highest number of hours even if (you/NAME) (were/was) temporarily absent last week.</p>
<p><i>ASK IF GLO_EMP=1</i>  <b>MJJ_OCC_TLE</b>            In (your/NAME's) main job, what kind of work (do/does) (you/NAME) usually do?</p> <p>_____</p> <p>(OCCUPATIONAL TITLE, IF ANY)</p> <p>(eg. [Cattle farmer; Policeman; Cook; Primary school teacher])</p>
<p><i>ASK IF GLO_EMP=1</i>  <b>MJJ_OCC_MTD</b>            What are (your/NAME's) main tasks and duties?</p> <p>_____</p> <p>(MAIN TASKS AND DUTIES)</p> <p>(eg. [Breed, raise and sell cattle; Patrol the streets; Plan and prepare meals; Teach children how to read and write])</p>

**MAIN JOB –CORE CHARACTERISTICS (MJJ) continued**

**ASK IF GLO\_EMP=1**

**MJJ\_EMP\_REL**

In (your/NAME's) main job, (do/does) (you/NAME) work...?

*READ*

1. As an [employee] for someone else
2. In (your/his/her) own business activity
3. Without pay in a household or family business
4. As an apprentice, intern
5. Helping a family member who works for someone else

**ASK IF MJJ\_EMP\_REL=3**

**MJJ\_CFW\_CHK**

Who usually makes the decisions about the running of the family business...?

*READ*

1. (You/NAME)
2. (You/NAME) together with others
3. Other family members only
4. Other (non-related) person(s) only

**ASK IF (MJJ\_EMP\_REL=2 OR MJJ\_CFW\_CHK=1 OR 2)**

**MJJ\_HIRES**

Did (you/NAME) have any paid employees last week?

1. YES
2. NO

**ASK IF MJJ\_EMP\_REL=1,4,5 OR (MJJ\_EMP\_REL=3 & MJJ\_CFW\_CHK=3,4)**

**MJJ\_REM\_TYP**

Which of the following types of pay (do/does) (you/NAME) receive for this work?

*READ & MARK ALL THAT APPLY*

- a. A wage or salary
- b. Payment by piece of work completed
- c. Commissions
- d. Tips
- e. Fees for services provided
- f. Payment with meals or accommodation
- g. Payment in products
  
- h. OTHER CASH PAYMENT (SPECIFY): \_\_\_\_\_
- i. I AM NOT PAID

**END OF MODULE**

MAIN JOB –DEPENDENT WORKER RELATIONSHIP (MJD)
<p><b>OBJECTIVE AND SCOPE</b></p> <ul style="list-style-type: none"> <li>• The module serves to identify employees in triangular relationships and employees who are dependent contractors in their main job.</li> <li>• It is part of the sequence of questions needed to capture detailed information on status in employment as per the 2018 International Classification of Status in Employment (ICSE-2018).</li> </ul>
<p><b>IMPLEMENTATION NOTES</b></p> <ul style="list-style-type: none"> <li>• For persons with a self-reported dependent employment relationship in their main job.</li> <li>• Requires inclusion of the module on the core characteristics of the main job (MJJ).</li> </ul>
<p style="color: red;"><i>ASK IF (MJJ_EMP_REL=1, 4) OR (MJJ_EMP_REL=3,5 &amp; (MJJ_REM_TYP=a,b,c,e,h))</i></p> <p><b>MJD_WHO_PAYS</b></p> <p>Who pays (you/NAME) for that work? Is it...?</p> <p style="padding-left: 40px;"><i>READ</i></p> <ol style="list-style-type: none"> <li>1. The business, organisation or household where (you/NAME) (do/does) the work</li> <li>2. Or a different organisation, business or household</li> </ol>
<p><b>MJD_BOSS_TAX</b></p> <p style="color: red;"><i>ASK IF (MJJ_EMP_REL =1, 4) &amp; (MJJ_REM_TYP NE a) &amp; (MJJ_REM_TYP = b,c,e,h)</i></p> <p><b>A.</b> Is (your/NAME's) employer responsible for deducting any taxes on (your/his/her) pay or is that (your/NAME's) responsibility?</p> <p style="color: red;"><i>ASK IF (MJJ_EMP_REL=3 &amp; MJJ_CFW_CHK=3,4) &amp; (MJJ_REM_TYP NE a) &amp; (MJJ_REM_TYP = b,c,e,h)</i></p> <p><b>B.</b> Is the business (you/NAME) (work/works) for responsible for deducting any taxes on (your/his/her) pay or is that (your/NAME's) responsibility?</p> <ol style="list-style-type: none"> <li>1. EMPLOYER IS RESPONSIBLE</li> <li>2. (NAME) IS RESPONSIBLE</li> <li>3. NOT APPLICABLE</li> <li>9. DON'T KNOW</li> </ol>
END OF MODULE

<b>MAIN JOB –CORE CHARACTERISTICS OF THE ECONOMIC UNIT (MJU)</b>	
<b>OBJECTIVE AND SCOPE</b>	<ul style="list-style-type: none"> <li>The module captures basic characteristics of the economic unit where the main job is located</li> <li>It captures the institutional sector, branch of economic activity, establishment size and type of workplace</li> </ul>
<b>IMPLEMENTATION NOTES</b>	<ul style="list-style-type: none"> <li>To be asked to all persons employed in the reference week.</li> <li>Part of the minimum required sequence of questions on characteristics of the main job.</li> </ul>
	<p><i>ASK IF (MJJ_EMP_REL=1,4,5)</i></p> <p><b>MJU_INS</b></p> <p>In (your/NAME's) main job (are/is) (you/NAME) employed by ....</p> <p><i>READ</i></p> <ol style="list-style-type: none"> <li>The government or a state owned enterprise</li> <li>A farm</li> <li>A private business (non-farm)</li> <li>A household(s) as a domestic worker</li> <li>An NGO, non-profit institution, church</li> <li>An international organization or a foreign embassy</li> </ol>
	<p><b>MJU_REF</b></p> <p><i>ASK IF (MJJ_EMP_REL=1,3,4,5) &amp; (MJU_INS NE 4)</i></p> <p><b>A:</b> Does the business or place where (you/NAME) work have a name?</p> <p><i>ASK IF MJJ_EMP_REL=2</i></p> <p><b>B:</b> Does (your/NAME's) business have a name?</p> <ol style="list-style-type: none"> <li>YES</li> <li>NO</li> </ol> <p>97. DON'T KNOW</p>
	<p><b>MJU_NAM</b></p> <p><i>ASK IF (MJU_REF =1) &amp; (MJJ_EMP_REL=1,3,4,5)</i></p> <p><b>A:</b> What is the name of the business or place where (you/NAME) work?</p> <p><i>ASK IF (MJU_REF=1) &amp; (MJJ_EMP_REL=2)</i></p> <p><b>B:</b> What is the name of (your/NAME's) business?</p> <p>_____</p> <p>(NAME OF ESTABLISHMENT)</p>
	<p><b>MJU_MAC</b></p> <p><i>ASK IF (MJJ_EMP_REL=1,3,4,5)&amp; (MJU_INS NE 4)</i></p> <p><b>A.</b> What is the main activity of the business or place where (you/NAME) work?</p> <p><i>ASK IF (MJJ_EMP_REL=2)</i></p> <p><b>B.</b> What is the main activity of (your/NAME's) business?</p> <p>_____</p> <p>(MAIN ACTIVITY, GOODS OR SERVICES)</p> <p>(e.g.: [Police Department - public safety; Restaurant - preparing and serving meals; Transport Company - long distance transport of goods])</p>
	<p><i>ASK IF GLO_EMP=1</i></p> <p><b>MJU_SIZ</b></p> <p>How many persons including (you/NAME) work at (your/NAME) place of work?</p> <ol style="list-style-type: none"> <li>1</li> <li>2-4</li> <li>5-9</li> <li>10-19</li> <li>20-49</li> <li>50+</li> </ol>

**MAIN JOB –CORE CHARACTERISTICS OF THE ECONOMIC UNIT (MJU) continued**

*ASK IF GLO\_EMP =1*

**MJU\_PLC**

In what kind of place (do/does) (you/NAME) typically work?

1. AT (YOUR/NAME'S) OWN HOME
2. AT THE CLIENT'S OR EMPLOYER'S HOME
3. AT A FARM, AGRICULTURAL LAND OR FISHING SITE
4. AT A BUSINESS, OFFICE, FACTORY, FIXED PREMISE OR SITE
5. ON THE STREET OR ANOTHER PUBLIC SPACE
6. ON A VEHICLE (WITHOUT DAILY WORK BASE)
7. DOOR-TO-DOOR
8. OTHER
  
9. CANNOT SAY

**END OF MODULE**

MAIN JOB –TENURE (MJT)	
<b>OBJECTIVE AND SCOPE</b>	<ul style="list-style-type: none"> <li>The module captures the duration of employment in the economic unit where the person has his/her main job.</li> </ul>
<b>IMPLEMENTATION NOTES</b>	<ul style="list-style-type: none"> <li>To be asked to all persons employed in the reference week.</li> <li>The module requires inclusion of the module on the core characteristics of the main job (MJJ)</li> </ul>
<b>MJT_SYR</b>	<p><i>ASK IF MJJ_EMP_REL=1,3,4,5</i></p> <p>A. Which year did (you/NAME) begin working in this business or place?</p> <p><i>ASK IF MJJ_EMP_REL=2</i></p> <p>B. Which year did (you/NAME) start this business?</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">YEAR (YYYY)</p> <p style="text-align: center;">9997. DON'T KNOW</p>
	<p><i>ASK IF GLO_EMP=1 &amp; MJT_SYR NE 9997</i></p> <p><b>MJT_SMO</b></p> <p>And which month?</p> <ol style="list-style-type: none"> <li>01. JANUARY</li> <li>02. FEBRUARY</li> <li>03. MARCH</li> <li>04. APRIL</li> <li>05. MAY</li> <li>06. JUNE</li> <li>07. JULY</li> <li>08. AUGUST</li> <li>09. SEPTEMBER</li> <li>10. OCTOBER</li> <li>11. NOVEMBER</li> <li>12. DECEMBER</li> </ol> <p style="text-align: center;">97. DON'T KNOW</p>
<b>END OF MODULE</b>	

MAIN JOB –LEGAL ORGANIZATION OF ECONOMIC UNIT (MJL)	
<b>OBJECTIVE AND SCOPE</b>	<ul style="list-style-type: none"><li>The module includes a single question to capture the legal organization of the economic unit in which the main job is located</li></ul>
<b>IMPLEMENTATION NOTES</b>	<ul style="list-style-type: none"><li>To be asked to all employed persons whose main job is in the private sector</li><li>This module is meant to be combined with other modules on Informal Sector Employment (ISE) and/or detailed status in employment of Independent workers (MJI)</li><li>The question should be adapted to fit the national context</li></ul>
<b>MJL_CORP</b>	<p><i>ASK IF MJJ_EMP_REL=2</i></p> <p><b>A:</b> Is (your/NAME's) business a [Limited Company, Trading Partnership, Limited Partnership]?</p> <p><i>ASK IF (MJJ_EMP_REL=1,3,4,5) &amp; (MJU_INS=2,3)</i></p> <p><b>B:</b> Is the (business/farm) (you/NAME's) work for a [Limited Company, Trading Partnership, Limited Partnership]?</p> <p>1. YES</p> <p>2. NO</p> <p>97. DON'T KNOW</p> <p><i>The string (business/farm) depends on answers to MJU_INS</i></p>
<b>END OF MODULE</b>	



MAIN JOB –INFORMAL SECTOR EMPLOYMENT (MIS)
<p><b>OBJECTIVE AND SCOPE</b></p> <ul style="list-style-type: none"> <li>• The module includes the registration and book-keeping status of the economic unit in which the main job is located</li> <li>• It is to be used together with the module on Legal organization of the economic unit (MJL) for identification of persons employed in the informal sector</li> </ul>
<p><b>IMPLEMENTATION NOTES</b></p> <ul style="list-style-type: none"> <li>• To be asked to persons employed in unincorporated household market enterprises.</li> <li>• The module requires inclusion of the module on the core characteristics of the main job (MJJ) and the module on legal organization of the economic unit (MJL)</li> </ul>
<p><b>MIS_REGI</b></p> <p><i>ASK IF (MJJ_EMP_REL=2 &amp; MJL_CORP=2,97)</i></p> <p>A: Is (your/NAME's) business registered in the <a href="#">[National Business Register]</a>?</p> <p><i>ASK IF (MJJ_EMP_REL=1,3,4,5 &amp; MJU_INS=2,3) &amp; (MJL_CORP=2,97)</i></p> <p>B: Is the (business/farm) (you/NAME) work for registered in the <a href="#">[National Business Register]</a>?</p> <p>1. YES</p> <p>2. NO</p> <p>97. DON'T KNOW</p> <p><i>The string (business/farm) depends on answers to MJU_INS</i></p>
<p><i>IF MIS_REGI=2, 97</i></p> <p><b>MIS_BOOK</b></p> <p><i>IF (MJJ_EMP_REL=2 &amp; MIS_REGI=2,97)</i></p> <p>A: Does (your/NAME's) business keep a complete records of accounts including <a href="#">[assets, income and expenditures, that is a complete balance sheet]</a>?</p> <p><i>IF (MJJ_EMP_REL=1,3,4,5) &amp; (MIS_REGI=2,97)</i></p> <p>B: Does the (business/farm) (you/NAME) work for keep a complete records of accounts including <a href="#">[assets, income and expenditures, that is a complete balance sheet]</a>?</p> <p>1. YES</p> <p>2. NO</p> <p>97. DON'T KNOW</p> <p><i>The string (business/farm) depends on answers to MJU_INS</i></p>
END OF MODULE

MAIN JOB –INDEPENDENT WORKER RELATIONSHIP (MJI)
<p><b>OBJECTIVE AND SCOPE</b></p> <ul style="list-style-type: none"> <li>• The module serves to identify dependent contractors among the persons who self-declare as independent workers.</li> <li>• It is part of the sequence of questions needed to capture detailed information on status in employment as per the 2018 International Classification of Status in Employment (ICSE-2018).</li> </ul>
<p><b>IMPLEMENTATION NOTES</b></p> <ul style="list-style-type: none"> <li>• For persons with a self-reported independent employment relationship in their main job.</li> <li>• Requires inclusion of the module on the core characteristics of the main job (MJJ).</li> <li>• It is to be used together with the module on Legal organization of the economic unit (MJL).</li> </ul>
<p><b>MJI_PRICE_SELF</b></p> <p><i>ASK IF ((MJJ_EMP_REL=2) &amp; (MJJ_HIRES=2) &amp; (MJL_CORP=2,97)</i></p> <p><b>A:</b> Can (you/NAME) set the price of the products or services that (you/NAME) offer(s) (yourself/himself/herself)?</p> <p><i>ASK IF (MJJ_EMP_REL=3 &amp; MJJ_CFW_CHK=1,2) &amp; (MJJ_HIRES=2) &amp; (MJL_CORP=2,97)</i></p> <p><b>B:</b> Can the family set the price of the products or services that the business offers?</p> <ol style="list-style-type: none"> <li>1. YES</li> <li>2. NO</li> </ol>
<p><b>MJI_PRICE_OTH</b></p> <p><i>ASK IF ((MJJ_EMP_REL=2) &amp; (MJJ_HIRES=2) &amp; (MJL_CORP=2,97) &amp; (MJJ_PRICE_SELF=2)</i></p> <p><b>A:</b> Why can (you/NAME) not set the price? Is it because ....?</p> <p><i>ASK IF (MJJ_EMP_REL=3 &amp; MJJ_CFW_CHK=1,2) &amp; (MJJ_HIRES=2) &amp; (MJL_CORP=2,97) &amp; (MJJ_PRICE_SELF=2)</i></p> <p><b>B:</b> Why can the family not set the price? Is it because ....?</p> <p><i>READ</i></p> <ol style="list-style-type: none"> <li>1. Another enterprise or agent sets the price</li> <li>2. Prices are set by the customer(s)</li> <li>3. Government defines the price by law/regulation</li> <li>4. Prices are negotiated with the customer</li> <li>5. It is the going rate on the market</li> <li>6. Other (specify): _____</li> </ol>
END OF MODULE

<b>MAIN JOB –CONTRACT CHARACTERISTICS (MJC)</b>	
<b>OBJECTIVE AND SCOPE</b>	<ul style="list-style-type: none"> <li>The module captures basic characteristics of the employment contract, including type of contract, and duration</li> <li>It is part of the sequence of questions needed to capture detailed information on status in employment as per the 2018 International Classification of Status in Employment (ICSE-2018).</li> </ul>
<b>IMPLEMENTATION NOTES</b>	<ul style="list-style-type: none"> <li>For persons who self-reported working as employees or apprentices in their main job family workers receiving some form of pay (excluding tips).</li> <li>May be combined with the module MCD to capture more detailed contract characteristics</li> </ul>
<b>MJC_CONTRA</b>	<p><i>ASK IF (MJJ_EMP_REL=1,4) OR (MJJ_EMP_REL=3,5 &amp; MJJ_REM_TYP=a,b,c,e,f,g,h)</i></p> <p>(Do/Does) (you/NAME) have a written contract or oral agreement for the work (you/he/she) (do/does)?</p> <ol style="list-style-type: none"> <li>1. YES, WRITTEN CONTRACT</li> <li>2. YES, ORAL AGREEMENT</li> <li>9. DON'T KNOW</li> </ol>
<i>ASK IF MJC_CONTRA=1,2</i>	<p><b>MJC_CONOP</b></p> <p>Which of the following best describes (your/NAME's) contract or agreement. Is it...?</p> <p><i>READ</i></p> <ol style="list-style-type: none"> <li>1. For a specified period of time</li> <li>2. Permanent or until retirement</li> <li>3. Not permanent but without a specified end date</li> <li>4. For the completion of tasks</li> </ol>
<i>ASK IF MJC_CONOP=1, 4</i>	<p><b>MJC_TEMPDUR</b></p> <p>How long in total is (your/NAME's) current agreement?</p> <ol style="list-style-type: none"> <li>1. DAILY CONTRACT/AGREEMENT</li> <li>2. LESS THAN ONE MONTH</li> <li>3. 1 TO LESS THAN 3 MONTHS</li> <li>4. 3 TO LESS THAN 6 MONTHS</li> <li>5. 6 TO LESS THAN 12 MONTHS</li> <li>6. 12 TO LESS THAN 24 MONTHS</li> <li>7. TWO YEARS OR MORE</li> <li>8. NO SPECIFIED DURATION</li> </ol>
<b>END OF MODULE</b>	

<b>MAIN JOB –DETAILED CONTRACT CHARACTERISTICS (MCD)</b>	
<b>OBJECTIVE AND SCOPE</b>	<ul style="list-style-type: none"> <li>• The module captures additional characteristics of the employment contract, in particular, reasons for having a non-permanent contract, minimum guaranteed working hours, and seasonal contracts</li> <li>• It is part of the sequence of questions needed to capture detailed information on status in employment as per the 2018 International Classification of Status in Employment (ICSE-2018).</li> </ul>
<b>IMPLEMENTATION NOTES</b>	<ul style="list-style-type: none"> <li>• For persons who self-reported working as employees or apprentices in their main job.</li> <li>• Requires inclusion of the module on basic characteristics of the employment contract (MJC)</li> </ul>
	<p><i>ASK IF MJC_CONOP=1</i></p> <p><b>MCD_TEMPRES</b></p> <p>Is (your/NAME's) agreement for a limited period because...</p> <p style="padding-left: 40px;"><i>READ</i></p> <ol style="list-style-type: none"> <li>1.It is a period of training (apprentice, trainee, research assistant, etc)</li> <li>2.It is required before a permanent contract is granted</li> <li>3. It is seasonal work</li> <li>4. It is part of an employment creation program</li> <li>5. It is substitute work</li> <li>6.It terminates once a specific task is completed</li> <li>7. OTHER REASONS</li> </ol>
	<p><i>ASK IF MJC_CONOP=4 OR MJC_CONTRA=9</i></p> <p><b>MCD_TASKSE</b></p> <p>Is (your/NAME's) work seasonal?</p> <ol style="list-style-type: none"> <li>1 YES</li> <li>2 NO</li> </ol>
	<p><i>ASK IF MJC_CONTRA=1,2</i></p> <p><b>MCD_CONMIN</b></p> <p>Does the contract or agreement specify a minimum amount of hours or work that (you/NAME)(are/is) supposed to do?</p> <ol style="list-style-type: none"> <li>1. YES, IT SPECIFIES MINIMUM HOURS TO BE WORKED</li> <li>2. YES, IT SPECIFIES TASKS OR WORK TO DO</li> <li>3. NO, 0-HOUR CONTRACT, CONTACTED WHEN NEEDED</li> </ol>
<b>END OF MODULE</b>	

MAIN JOB –INFORMAL EMPLOYMENT OF EMPLOYEES (MIE)	
<b>OBJECTIVE AND SCOPE</b>	<ul style="list-style-type: none"> <li>• The module captures de facto receipt of employment-related benefits among employees</li> <li>• It is meant to enable the classification of employees by the formal or informal nature of their main job</li> <li>• The module is aligned with the international guidelines concerning a statistical definition of informal employment (17<sup>th</sup> ICLS, 2003)</li> </ul>
<b>IMPLEMENTATION NOTES</b>	<ul style="list-style-type: none"> <li>• For persons who self-reported working as employees or apprentices in their main job, and family workers receiving some form of pay (excluding tips).</li> <li>• Requires inclusion of the module on the core characteristics of the main job (MJJ).</li> <li>• Full identification of persons in informal employment requires in addition the inclusion of the module on Informal sector employment of the main job (MIS).</li> </ul>
<b>MIE_SOCPRO</b>	<p><i>ASK IF MJJ_EMP_REL= 1, 4</i></p> <p><b>A:</b> Does (you/NAME's) employer pay contributions to [a/the Pension Fund/Health/Unemployment Insurance] for (you/NAME)?</p> <p><i>ASK IF (MJJ_EMP_REL=3,5 &amp; (MJJ_REM_TYP= a,b,c,e,f,g,h)</i></p> <p><b>B:</b> Are contributions paid to [a/the Pension Fund/Health/Unemployment Insurance] for (you/NAME) for doing this work?</p> <p style="padding-left: 40px;">1 YES</p> <p style="padding-left: 40px;">2 NO</p> <p style="padding-left: 40px;">97 DON'T KNOW</p>
	<p><i>ASK IF (MJJ_EMP_REL=1,4) OR (MJJ_EMP_REL=3,5 &amp; (MJJ_REM_TYP= a,b,c,e,f,g,h)</i></p> <p><b>MIE_PVACLV</b></p> <p>(Do/Does) (you/NAME) get paid annual leave?</p> <p style="padding-left: 40px;">1 YES</p> <p style="padding-left: 40px;">2 NO</p> <p style="padding-left: 40px;">97 DON'T KNOW</p>
	<p><i>ASK IF (MJJ_EMP_REL=1,4) OR (MJJ_EMP_REL=3,5 &amp; (MJJ_REM_TYP=a,b,c,e,f,g,h)</i></p> <p><b>MIE_PSCKLV</b></p> <p>Would (you/NAME) get paid sick leave in case of illness or injury?</p> <p style="padding-left: 40px;">1 YES</p> <p style="padding-left: 40px;">2 NO</p> <p style="padding-left: 40px;">97 DON'T KNOW</p>
<b>END OF MODULE</b>	

SECOND JOB –CORE JOB CHARACTERISTICS (SJJ)	
<b>OBJECTIVES AND SCOPE</b>	<ul style="list-style-type: none"> <li>• Start of the sequence of questions on characteristics of the second job.</li> <li>• It captures the occupation, branch of economic activity, and basic status in employment of the respondent in his/her second job.</li> <li>• Part of the minimum required sequence of questions on characteristics of the second job</li> </ul>
<b>IMPLEMENTATION NOTES</b>	<ul style="list-style-type: none"> <li>• To be asked to all employed persons identified as multiple job-holders in the reference week.</li> <li>• Requires inclusion of the module on the core characteristics of the main job (MJJ).</li> <li>• It can be combined with other modules to capture additional characteristics of the second job, including informal sector employment, informal employment, contract characteristics, detailed status in employment, etc.</li> </ul>
	<p><i>ASK IF MJJ_MULT=2</i>  <b>READ</b>                      I am now going to ask you some questions about (your/NAME's) second job or business.</p>
	<p><i>ASK IF MJJ_MULT=2</i>  <b>SJJ_OCC_TLE</b>                      In (your/NAME's) second job, what kind of work (do/does) (you/NAME) usually do?</p> <p>_____</p> <p>(OCCUPATIONAL TITLE, IF ANY)</p> <p>(eg. [Cattle farmer; Policeman; Cook; Primary school teacher])</p>
	<p><i>ASK IF MJJ_MULT=2</i>  <b>SJJ_OCC_MTD</b>                      What are (your/NAME's) main tasks and duties in (your/his/her) second job?</p> <p>_____</p> <p>(MAIN TASKS AND DUTIES)</p> <p>(eg. [Breed, raise and sell cattle; Patrol the streets; Plan and prepare meals; Teach children how to read and write])</p>
	<p><i>ASK IF MJJ_MULT=2</i>  <b>SJJ_IND_MAC</b>                      What is the main activity of the business or place where (you/NAME) work(s)?</p> <p>_____</p> <p>(MAIN ACTIVITY, GOODS OR SERVICES)                      (e.g.: [Police Department - public safety; Restaurant - preparing and serving meals; Transport Company - long distance transport of goods])</p>
	<p><i>ASK IF MJJ_MULT=2</i>  <b>SJJ_EMP_REL</b>                      In (your/NAME) second job, (do/does) (you/NAME) work...?</p> <p><b>READ</b></p> <ol style="list-style-type: none"> <li>1. As an [employee] for someone else</li> <li>2. In (your/his/her) own business activity</li> <li>3. Without pay in a household or family business</li> <li>4. As an apprentice, intern</li> <li>5. Helping a family member who works for someone else</li> </ol>
	<p><i>ASK IF SJJ_EMP_REL=2</i>  <b>SJJ_HIRES</b>                      Did (you/NAME) have any paid employees last week?</p> <ol style="list-style-type: none"> <li>1. YES</li> <li>2. NO</li> </ol>
<b>END OF MODULE</b>	

<b>SECOND JOB –DEPENDENT CONTRACTORS (SJD)</b>	
<b>OBJECTIVE AND SCOPE</b>	<ul style="list-style-type: none"> <li>The module allows identification of persons employed as dependent contractors in their second job, among both self-declared dependent and independent workers.</li> </ul>
<b>IMPLEMENTATION NOTES</b>	<ul style="list-style-type: none"> <li>To be asked to all employed persons identified as multiple job-holders in the reference week.</li> </ul>
	<p><i>ASK IF SJJ_EMP_REL=1,3,4,5</i></p> <p><b>SJD_REM_TYP</b></p> <p>Which of the following types of pay (do/does) (you/NAME) receive for this work?  <i>READ AND MARK ALL THAT APPLY</i></p> <ol style="list-style-type: none"> <li>A wage or salary</li> <li>Payment by piece of work completed</li> <li>Commissions</li> <li>Tips</li> <li>Fee for services provided</li> <li>Payment with meals or accommodation</li> <li>Payment in products</li> <li>OTHER CASH PAYMENT (SPECIFY): _____</li> <li>I AM NOT PAID</li> </ol>
	<p><i>ASK IF (SJJ_EMP_REL =1, 4) &amp; (SJD_REM_TYP NE a OR i)</i></p> <p><b>SJD_BOSS_TAX</b></p> <p>Is (your/NAME's) employer responsible for deducting any taxes on (your/NAME's) income or is that (your/NAME's) responsibility?</p> <ol style="list-style-type: none"> <li>EMPLOYER IS RESPONSIBLE</li> <li>(NAME) IS RESPONSIBLE</li> </ol>
	<p><i>ASK IF SJJ_HIRES=2</i></p> <p><b>SJD_PRICE_SELF</b></p> <p>Can (you/NAME) set the price of the products or services that (you/NAME) offer(s) (yourself/himself/herself)?</p> <ol style="list-style-type: none"> <li>YES</li> <li>NO</li> </ol>
	<p><i>ASK IF SJD_PRICE_SELF=2</i></p> <p><b>SJD_PRICE_OTH</b></p> <p>Why can (you/NAME) not set the price? Is it because ....?</p> <p><i>READ</i></p> <ol style="list-style-type: none"> <li>Another enterprise or agent sets the price</li> <li>Prices are set by the customer(s)</li> <li>Government defines the price by law/regulation</li> <li>Prices are negotiated with the customer</li> <li>It is the going rate on the market</li> <li>OTHER (SPECIFY): _____</li> </ol>
<b>END OF MODULE</b>	

WORKING TIME –ALL JOBS (WKT)	
<b>OBJECTIVE AND SCOPE</b>	<ul style="list-style-type: none"> <li>• The module captures working time in employment in the main, second and other jobs.</li> <li>• It covers contractual hours, usual hours worked per week, actual hours worked in the reference week</li> <li>• It also covers time-related underemployment and job search among employed persons,</li> <li>• Aligned with the latest international standards on working time (18<sup>th</sup> ICLS, 2008) and the measurement of work, employment and labour underutilization (19<sup>th</sup> ICLS, 2013).</li> </ul>
<b>IMPLEMENTATION NOTES</b>	<ul style="list-style-type: none"> <li>• To be asked to all employed persons in the reference week.</li> <li>• Requires inclusion of the module on core characteristics of the main job (MJJ).</li> </ul>
<i>ASK IF MJC_CONTRA=1,2</i>	
<b>WKT_MJ_CONTHRS</b>	<p>What are (your/NAME's) agreed or contractual working hours per week in (your/NAME's) main job?</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">NUMBER OF HOURS</p> <p style="text-align: center;">998 NO AGREED OR CONTRACTUAL WORKING HOURS</p>
<i>ASK IF GLO_EMP=1</i>	
<b>WKT_MJ_USHRS</b>	<p>How many hours (do/does) (you/NAME) usually work per week in (your/his/her) main job?</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">NUMBER OF HOURS</p> <p style="text-align: center;">997 DON'T KNOW</p>
<i>ASK IF WKT_MJ_USHRS=997</i>	
<b>WKT_MJ_USDAY</b>	<p>How many days per week do (you/NAME) usually work in (your/NAME's) main job?</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">NUMBER OF DAYS</p>
<i>ASK IF WKT_MJ_USHRS=997</i>	
<b>WKT_MJ_USHRDY</b>	<p>And how many hours per day do (you/NAME) usually work in (your/NAME's) main job?</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">NUMBER OF HOURS</p>
<i>ASK IF GLO_EMP=1</i>	
<b>WKT_MJ_ABS</b>	<p>Last week, from [START_DAY] up to [END_DAY/yesterday], did (you/NAME) have any absences or take time off from (your/NAME's) main job for any reason, for example, holidays, illness, family reasons?</p> <p style="margin-left: 40px;">1. YES</p> <p style="margin-left: 40px;">2. NO</p> <p><i>NOTE: The option "yesterday" should be displayed when INTREVIEW DAY - 1 = END_DAY</i></p>
<i>ASK IF GLO_EMP=1</i>	
<b>WKT_MJ_OVT</b>	<p>Last week, were there any days when (you/NAME) worked extra hours in (your/NAME's) main job, paid or unpaid?</p> <p style="margin-left: 40px;">1. YES</p> <p style="margin-left: 40px;">2. NO</p>



WORKING TIME –ALL JOBS (WKT) continued	
<p><i>ASK IF WKT_MJ_OVT=1</i></p> <p><b>WKT_MJ_OVHRS</b></p> <p>For the entire week, how many extra hours was this?</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">NUMBER OF HOURS</p> <p style="text-align: center;">997    DON'T KNOW</p>	
<p><i>ASK IF (WKT_MJ_ABS=2 &amp; WKT_MJ_OVT=2)</i></p> <p><b>WKT_MJ_SAMEHRS</b></p> <p>In total, last week did (you/NAME) work the same hours as usual in (your/NAME's) main job?</p> <p style="text-align: center;">1. YES</p> <p style="text-align: center;">2. NO</p>	
<p><b>WKT_MJ_ACTHRS</b></p> <p><i>ASK IF (WKT_MJ_SAMEHRS=2)</i></p> <p><b>A:</b> How many hours did (you/NAME) work in total in (your/NAME's) main job last week?</p> <p> </p> <p><i>ASK IF (WKT_MJ_ABS=1 OR WKT_MJ_OVT=1)</i></p> <p><b>B:</b> How many hours did (you/NAME) work in total in (your/NAME's) main job last week? Please consider the extra hours or absences you already told me about.</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">NUMBER HOURS</p> <p style="text-align: center;">997    DON'T KNOW</p>	
<p><i>ASK IF MJJ_MULT=2</i></p> <p><b>WKT_NUMJBS</b></p> <p>You said previously that (you/NAME) had more than one job last week. How many jobs did (you/he/she) have in total, even if you were absent?</p> <p style="text-align: center;">1. ONE JOB</p> <p style="text-align: center;">2. TWO JOBS</p> <p style="text-align: center;">3. MORE THAN TWO JOBS</p>	
<p><i>ASK IF WKT_NUMJBS=2,3</i></p> <p><b>WKT_SJ_USHRS</b></p> <p>How many hours (do/does) (you/NAME) usually work per week in (your/his/her) second job?</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">NUMBER OF HOURS</p> <p style="text-align: center;">997    DON'T KNOW</p>	
<p><i>ASK IF WKT_SJ_USHRS NE 997</i></p> <p><b>WKT_SJ_SAMEHRS</b></p> <p>Last week, is that the number of hours (you/NAME) worked in (your/NAME's) second job?</p> <p style="text-align: center;">1. YES</p> <p style="text-align: center;">2. NO</p>	
<p><i>ASK IF WKT_SJ_SAMEHRS=2 OR WKT_SJ_USHRS=997</i></p> <p><b>WKT_SJ_ACTHRS</b></p> <p>How many hours did (you/NAME) work last week in (your/NAME's) second job?</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">NUMBER OF HOURS</p> <p style="text-align: center;">997    DON'T KNOW</p>	
<p><i>ASK IF WKT_NUMJBS=3</i></p> <p><b>WKT_OJ_USHRS</b></p> <p>How many hours (do/does) (you/NAME) usually work per week in (your/his/her) other job(s)?</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">NUMBER OF HOURS</p> <p style="text-align: center;">997    DON'T KNOW</p>	

WORKING TIME –ALL JOBS (WKT) continued
<p><i>ASK IF WKT_OJ_USHRS NE 997</i></p> <p><b>WKT_OJ_SAMEHRS</b> Last week, is that the number of hours (you/NAME) worked in (your/NAME's) other job(s)?</p> <p>1. YES 2. NO</p>
<p><i>ASK IF WKT_OJ_SAMEHRS=2 OR WKT_OJ_USHRS=997</i></p> <p><b>WKT_OJ_ACTHRS</b> How many hours did (you/NAME) work last week in (your/NAME's) other jobs?</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">NUMBER OF HOURS</p> <p style="text-align: center;">997      DON'T KNOW</p>
<p><i>*/VARIABLES FOR TOTAL HOURS WORKED TO BE COMPUTED IN THE BACKGROUND*/</i></p> <p><i>*/NOTE: FOR PERSONS WITHOUT 2ND OR OTHER JOBS, THE CORRESPONDING VARIABLES ARE SET TO 0*/</i></p> <p><i>*/ NOTE: FOR CASES WITH 'DON'T KNOW' FOR SECONDARY OR OTHER JOBS WKT_USHRSTOT AND WKT_ACHRSTOT ARE SET TO MISSING*/</i></p> <p><b>WKT_USHRSTOT</b></p> <p><i>IF WKT_MJ_USHRS NE 997</i></p> <p><b>WKT_USHRSTOT</b>=(WKT_MJ_USHRS +WKT_SJ_USHRS + WKT_OJ_USHRS)</p> <p><i>IF WKT_MJ_USHRS = 997</i></p> <p><b>WKT_USHRSTOT</b>=(WKT_MJ_USDAY x WKT_MJ_USHRDY)+ (WKT_SJ_USHRS) + (WKT_OJ_USHRS)</p> <p><b>WKT_ACHRSTOT</b></p> <p><i>IF (WKT_MJ_USHRS ne 997 &amp; WKT_MJ_SAMEHRS=1)</i></p> <p><b>WKT_ACHRS1J</b>=WKT_MJ_USHRS</p> <p><i>IF (MJJ_MULT=1 &amp; WKT_MJ_USHRS = 997 &amp; WKT_MJ_SAMEHRS=1)</i></p> <p><b>WKT_ACHRS1J</b>= (WKT_MJ_USDAY x WKT_MJ_USHRDY)</p> <p><i>IF WKT_SJ_SAMEHRS=1</i></p> <p><b>WKT_ACHRS2J</b>=WKT_SJ_USHRS</p> <p><i>IF WKT_SJ_SAMEHRS=2</i></p> <p><b>WKT_ACHRS2J</b>=WKT_SJ_ACTHRS</p> <p><i>IF WKT_OJ_SAMEHRS=1</i></p> <p><b>WKT_ACHRS3J</b>=WKT_OJ_USHRS</p> <p><i>IF WKT_OJ_SAMEHRS=2</i></p> <p><b>WKT_ACHRS3J</b>=WKT_OJ_ACTHRS</p> <p><i>IF (MJJ_MULT=1 OR WKT_NUMJBS=1)</i></p> <p><b>WKT_ACHRSTOT</b>=WKT_ACHRS1J</p> <p><i>IF (WKT_NUMJBS=2)</i></p> <p><b>WKT_ACHRSTOT</b>=(WKT_ACHRS1J+ WKT_ACHRS2J)</p> <p><i>IF (WKT_NUMJBS=3)</i></p> <p><b>WKT_ACHRSTOT</b>=(WKT_ACHRS1J+ WKT_ACHRS2J+ WKT_ACHRS3J)</p>
<p><i>ASK IF WKT_NUMJBS=2,3 AND WKT_USHRSTOT NOT MISSING</i><b>WKT_USHRSTOT_CHK</b></p> <p>This means that (you/NAME) usually work(s) <b>WKT_USHRSTOT</b> hours in (your/NAME's) jobs per week, is that correct?</p> <p>1. YES 2. NO</p>

<b>WORKING TIME –ALL JOBS (WKT) continued</b>	
<i>IF WKT_USHRSTOT_CHK=2 OR WKT_USHRSTOT MISSING</i>	
<b>WKT_USHRSTOT1</b>	
How many hours (do/does) (you/NAME) usually work in total per week?	
_____	
NUMBER OF HOURS	
997	DON'T KNOW
<i>IF WKT_NUMJBS=2,3 AND WKT_ACHRSTOT NOT MISSING</i>	
<b>WKT_ACHRSTOT_CHK</b>	
And is it correct that (you/NAME) worked [WKT_ACHRSTOT] hours in (your/NAME's) jobs in total last week?	
1. YES	
2. NO	
<i>IF WKT_ACHRSTOT_CHK=2 OR WKT_ACHRSTOT MISSING</i>	
<b>WKT_ACHRSTOT1</b>	
How many hours did (you/NAME) work in total last week?	
_____	
NUMBER OF HOURS	
997	DON'T KNOW

WORKING TIME –ALL JOBS (WKT) continued	
<b>ASK IF GLO_EMP=1</b> <b>WKT_SRH_OJB</b> During the last four weeks, that is from [START_DATE] up to [last END_DAY/yesterday] did (you/NAME) look for additional or other paid work? 1. YES 2. NO	
<i>NOTE: The option "yesterday" should be displayed when INTREVIEW DAY – 1 = END_DAY</i>	
<b>ASK IF WKT_USHRSTOT &lt;40</b> <b>WKT_WNT_MRH</b> Would (you/NAME) want to work more hours per week than usually worked, provided the extra hours are paid? 1. YES 2. NO	
<i>NOTE: The threshold may be customized to the national context. In all cases it should not be below 30 hours</i>	
<b>ASK IF WKT_WNT_MRH=1</b> <b>WKT_AVL_MRH</b> Could (you/NAME) start working more hours within the next two weeks? 1. YES 2. NO	
<b>ASK IF WKT_AVL_MRH=1</b> <b>WKT_NUM_MRH</b> How many additional hours per week could (you/NAME) work?  _____ NUMBER OF HOURS  997      DON'T KNOW	
<b>END OF MODULE</b>	

<b>WORKING TIME – INADEQUATE EMPLOYMENT SITUATIONS (WKI)</b>	
<b>OBJECTIVE AND SCOPE</b>	<ul style="list-style-type: none"> <li>• This module identifies people who want to change their employment situation and, if so, the main reason.</li> <li>• It can be part of a sequence to identify inadequate employment situations but will not be comprehensive as it focuses only on the main reason. Those looking to study specific mismatches such as skills mismatches would need to add questions to achieve a more comprehensive measure.</li> </ul>
<b>IMPLEMENTATION NOTES</b>	<ul style="list-style-type: none"> <li>• For all persons in employment.</li> <li>• For implementation after other questions on working time and those on time-related underemployment.</li> </ul>
	<p><i>ASK IF GLO_EMP=1</i></p> <p><b>WKI_INAD</b></p> <p>(Do/Does) (you/NAME) want to change (your/his/her) current employment situation?</p> <ol style="list-style-type: none"> <li>1. YES</li> <li>2. NO</li> </ol>
	<p><i>ASK IF WKI_INAD=1</i></p> <p><b>WKI_INAD_RES</b></p> <p>What is the main reason why (you/NAME) want(s) to change (your/his/her) employment situation?</p> <ol style="list-style-type: none"> <li>1. PRESENT JOB(S) IS/ARE TEMPORARY</li> <li>2. TO HAVE A BETTER PAID JOB</li> <li>3. TO HAVE MORE CLIENTS/BUSINESS</li> <li>4. TO WORK MORE HOURS</li> <li>5. TO WORK FEWER HOURS</li> <li>6. TO BETTER MATCH SKILLS</li> <li>7. TO WORK CLOSER TO HOME</li> <li>8. TO IMPROVE OTHER WORKING CONDITIONS</li> <li>9. OTHER (SPECIFY): _____</li> </ol>
<b>END OF MODULE</b>	

JOB SEARCH (SRH)	
<b>OBJECTIVE AND SCOPE</b>	<ul style="list-style-type: none"> <li>The module serves to identify the unemployed, the potential labour force, persons in long-term unemployment, as well as other groups such as future starters, discouraged job seekers, etc.</li> <li>It covers current job search, method of job search, duration of job search, job search in the last 12 months, desire to work, availability to work, reasons for not seeking work, reasons for not being available to work, main activity at present</li> <li>It is aligned with the latest international standards on the measurement of work, employment and labour underutilization (19<sup>th</sup> ICLS, 2013).</li> </ul>
<b>IMPLEMENTATION NOTES</b>	<ul style="list-style-type: none"> <li>To be asked to persons not employed in the reference week.</li> </ul>
	<p><i>ASK IF (GLO_EMP=0) &amp; (GLO_OPF=0 OR GLO_OPF=1)</i></p> <p><b>SRH_JOB</b></p> <p><i>ASK IF GLO_EMP=0 &amp; GLO_OPF=0</i></p> <p><b>A:</b> During the last four weeks, from [START_DATE] up to [last END_DAY/yesterday] did (you/NAME) do anything to find a paid job?</p> <p><i>ASK IF GLO_EMP=0 &amp; GLO_OPF=1</i></p> <p><b>B:</b> During the last four weeks, from [START_DATE] up to [last END_DAY/yesterday] did (you/NAME) look for additional or other paid work?</p> <p style="margin-left: 40px;">1. YES 2. NO</p> <p><i>NOTE: The option "yesterday" should be displayed when INTREVIEW DAY - 1 = END_DAY</i></p>
	<p><i>ASK IF SRH_JOB=2</i></p> <p><b>SRH_BUS</b></p> <p><i>ASK IF GLO_EMP=0 &amp; GLO_OPF=0</i></p> <p><b>A:</b> Or did (you/NAME) try to start a business?</p> <p><i>ASK IF GLO_EMP=0 &amp; GLO_OPF=1</i></p> <p><b>B:</b> Or did (you/NAME) try to start another activity to generate income, a business for example?</p> <p style="margin-left: 40px;">1. YES 2. NO</p>
	<p><i>ASK IF (SRH_JOB=1 OR SRH_BUS=1)</i></p> <p><b>SRH_MTD</b></p> <p>What did (you/NAME) mainly do in the last four weeks to (find a paid job/start a business)?</p> <ol style="list-style-type: none"> <li>01. APPLY TO PROSPECTIVE EMPLOYERS</li> <li>02. PLACE OR ANSWER JOB ADVERTISEMENTS</li> <li>03. STUDY OR READ JOB ADVERTISEMENTS</li> <li>04. POST/UPDATE RESUME ON PROFESSIONAL/SOCIAL NETWORKING SITES ONLINE</li> <li>05. REGISTER WITH [PUBLIC EMPLOYMENT CENTER]</li> <li>06. REGISTER WITH PRIVATE EMPLOYMENT CENTER</li> <li>07. TAKE A TEST OR INTERVIEW</li> <li>08. SEEK HELP FROM RELATIVES, FRIENDS, OTHERS</li> <li>09. CHECK AT FACTORIES, WORK SITES</li> <li>10. WAIT ON THE STREET TO BE RECRUITED</li> <li>11. SEEK FINANCIAL HELP TO START A BUSINESS</li> <li>12. LOOK FOR LAND, BUILDING, EQUIPMENT, MATERIALS TO START A BUSINESS</li> <li>13. APPLY FOR PERMIT OR LICENSE TO START A BUSINESS</li> <li>14. OTHER (SPECIFY): _____</li> </ol> <p><i>NOTE: The string (find a paid job/start a business) depends on answers to SRH_JOB and SRH_BUS</i></p>

JOB SEARCH (SRH) continued	
<p><i>ASK IF SRH_MTD=03</i></p> <p><b>SRH_ACT</b></p> <p>In addition to reading job advertisements, did (you/NAME) do anything else in the last four weeks to (find a paid job/start a business)?</p> <ol style="list-style-type: none"> <li>1. YES</li> <li>2. NO</li> </ol>	
<p><i>NOTE: The string (find a paid job/start a business) depends on answers to SRH_JOB and SRH_BUS</i></p>	
<p><i>ASK IF SRH_ACT=1</i></p> <p><b>SRH_OTH</b></p> <p>What else did (you/NAME) do?</p> <ol style="list-style-type: none"> <li>01. APPLY TO PROSPECTIVE EMPLOYERS</li> <li>02. PLACE OR ANSWER JOB ADVERTISEMENTS</li> <li>04. POST/UPDATE RESUME ON PROFESSIONAL/SOCIAL NETWORKING SITES ONLINE</li> <li>05. REGISTER WITH [PUBLIC EMPLOYMENT CENTER]</li> <li>06. REGISTER WITH PRIVATE EMPLOYMENT CENTER</li> <li>07. TAKE A TEST OR INTERVIEW</li> <li>08. SEEK HELP FROM RELATIVES, FRIENDS, OTHERS</li> <li>09. CHECK AT FACTORIES, WORK SITES</li> <li>10. WAIT ON THE STREET TO BE RECRUITED</li> <li>11. SEEK FINANCIAL HELP TO START A BUSINESS</li> <li>12. LOOK FOR LAND, BUILDING, EQUIPMENT, MATERIALS TO START A BUSINESS</li> <li>13. APPLY FOR PERMIT OR LICENSE TO START A BUSINESS</li> <li>14. OTHER (SPECIFY): _____</li> </ol>	
<p><i>ASK IF (SRH_JOB=1 OR SRH_BUS=1)</i></p> <p><b>SRH_DUR</b></p> <p>For how long (have/has) (you/NAME) been without work and trying to find a paid job or start a business?</p> <ol style="list-style-type: none"> <li>1. LESS THAN 1 MONTH</li> <li>2. ONE MONTH TO &lt; 3 MONTHS</li> <li>3. THREE MONTHS TO &lt; 6 MONTHS</li> <li>4. SIX MONTHS TO &lt; 12 MONTHS</li> <li>5. ONE YEAR TO &lt; 2 YEARS</li> <li>6. TWO YEARS OR MORE</li> </ol>	
<p><i>ASK IF SRH_BUS=2</i></p> <p><b>SRH_YER</b></p> <p>At any time in the last 12 months, that is since [CURRENT MONTH -13, YY] up to last month did (you/NAME) look for a paid job or try to start a business?</p> <ol style="list-style-type: none"> <li>1. YES</li> <li>2. NO</li> </ol>	
<p><i>ASK IF SRH_BUS=2</i></p> <p><b>SRH_DES</b></p> <p>At present, (do/does) (you/NAME) want to work?</p> <ol style="list-style-type: none"> <li>1. YES</li> <li>2. NO</li> </ol>	

<b>JOB SEARCH (SRH) continued</b>	
<p><i>ASK IF SRH_DES =1</i></p> <p><b>SRH_DWY</b></p> <p>What is the main reason why (you/NAME) did not try to find a paid job or start a business in the last four weeks?</p> <ol style="list-style-type: none"> <li>01. WAITING FOR RESULTS OF A PREVIOUS SEARCH</li> <li>02. AWAITING RECALL FROM A PREVIOUS JOB</li> <li>03. WAITING FOR THE SEASON TO START</li> <li>04. WAITING TO START NEW JOB OR BUSINESS</li> <li>05. TIRED OF LOOKING FOR JOBS, NO JOBS IN AREA</li> <li>06. NO JOBS MATCHING SKILLS, LACKS EXPERIENCE</li> <li>07. CONSIDERED TOO YOUNG/OLD BY EMPLOYERS</li> <li>08. IN STUDIES, TRAINING</li> <li>09. FAMILY / HOUSEHOLD RESPONSIBILITIES</li> <li>10. IN AGRICULTURE / FISHING FOR FAMILY USE</li> <li>11. OWN DISABILITY, INJURY, ILLNESS</li> <li>12. RETIRED, PENSIONER, OTHER SOURCES OF INCOME</li> <li>13. OTHER (SPECIFY): _____</li> </ol>	
<p><i>ASK IF (GLO_EMP=0 &amp; ABS_WHY=01) OR (SRH_DWY=04)</i></p> <p><b>SRH_FTR</b></p> <p><i>ASK IF (GLO_EMP=0 &amp; ABS_WHY=01)</i></p> <p><b>A:</b> You told me earlier that (you/NAME) expect(s) to start working in a new job or business. How soon (do/does) (you/NAME) expect to start working in this new job or business?</p> <p><i>ASK IF SRH_DWY=04</i></p> <p><b>B:</b> How soon (do/does) (you/NAME) expect to start working in this new job or business?</p> <ol style="list-style-type: none"> <li>1. ONE MONTH OR LESS</li> <li>2. MORE THAN ONE MONTH AND UP TO THREE MONTHS</li> <li>3. MORE THAN THREE MONTHS</li> </ol>	
<p><i>ASK IF SRH_DWY=04 OR (GLO_EMP=0 &amp; ABS_WHY=01)</i></p> <p><b>SRH_FAN</b></p> <p>If it depended on (you/NAME), could (you/NAME) have started working last week in this new job or business?</p> <ol style="list-style-type: none"> <li>1. YES</li> <li>2. NO</li> </ol>	
<p><i>ASK IF (SRH_JOB=1 OR SRH_BUS=1 OR (SRH_DES =1 &amp; SRH_DWY NE 04))</i></p> <p><b>SRH_AVN</b></p> <p>If a job or business opportunity had been available, could (you/NAME) have started working last week?</p> <ol style="list-style-type: none"> <li>1. YES</li> <li>2. NO</li> </ol>	
<p><i>ASK IF (SRH_FAN=2 OR SRH_AVN=2)</i></p> <p><b>SRH_AVL</b></p> <p>Or, could (you/NAME) start working within the next two weeks?</p> <ol style="list-style-type: none"> <li>1. YES</li> <li>2. NO</li> </ol>	



**JOB SEARCH (SRH) continued**

**ASK IF SRH\_AVL=2**

**SRH\_NAR**

Why is that?

1. AWAITING RECALL FROM A PREVIOUS JOB
2. WAITING FOR THE SEASON TO START
3. IN STUDIES, TRAINING
4. FAMILY / HOUSEHOLD RESPONSIBILITIES
5. IN AGRICULTURE / FISHING FOR FAMILY USE
6. RETIRED, PENSIONER
7. OWN DISABILITY, INJURY, ILLNESS

**ASK IF SRH\_DES =2**

**SRH\_MAC**

Which of the following best describes what (you/NAME) (are/is) mainly doing at present?

*READ*

1. Studying or training
2. Engaged in household or family responsibilities
3. Farming or fishing to produce food for the family
4. Retired or pensioner
5. With a long-term illness, injury or disability
6. Doing volunteering, community or charity work
7. Engaged in cultural or leisure activities
8. OTHER (SPECIFY): \_\_\_\_\_

**END OF MODULE**

OWN USE PRODUCTION OF FOODSTUFF (OPF)	
<b>OBJECTIVE AND SCOPE</b>	
<ul style="list-style-type: none"> <li>The module captures participation and actual hours worked in the reference week producing foodstuff from agriculture, fishing, hunting and gathering.</li> <li>It serves to identify subsistence foodstuff producers.</li> <li>It is aligned with the latest international standards on the measurement of working time (18<sup>th</sup> ICLS, 2008), and on the measurement of work, employment and labour underutilization (19<sup>th</sup> ICLS, 2013).</li> </ul>	
<b>IMPLEMENTATION NOTES</b>	
<ul style="list-style-type: none"> <li>To be asked to all working age persons who did not report work in agriculture in module AFG.</li> <li>The questions should be adapted to include nationally relevant examples.</li> </ul>	
<b>OPF_HFOOD</b>	
<i>ASK IF (GLO_WAP=1 &amp; GLO_OPF=0)</i>	
<b>A:</b> The next questions are about activities that (you/NAME) may have done, without pay, to produce food mainly for consumption by your household or family.	
Last week, from [START_DAY] up to [last END_DAY/yesterday], did (you/NAME)...?	
<i>READ AND MARK ALL THAT APPLY</i>	
<ol style="list-style-type: none"> <li>Plant, maintain or harvest any crops, vegetables or fruits</li> <li>Raise or tend farm animals such as [sheep, goats, chicken...]</li> <li>Go fishing or collecting shellfish</li> <li>Gather wild food such as [mushrooms, berries, herbs...]</li> <li>Go hunting for [bush meat...]</li> <li>Prepare preserved food or drinks for storage such as [flour, dried fish, butter, cheese, ...]</li> </ol>	
<i>ASK IF (GLO_WAP=1 &amp; GLO_OPF=1)</i>	
<b>B:</b> In addition to what you have told me, last week, from [START_DAY] up to [last END_DAY/yesterday], did (you/NAME) do any of the following activities to produce food mainly for consumption by your household or family...?	
<i>READ AND MARK ALL THAT APPLY</i>	
<ol style="list-style-type: none"> <li>Gather wild food such as [mushrooms, berries, herbs...]</li> <li>Go hunting for [bush meat...]</li> <li>Prepare preserved food or drinks for storage such as [flour, dried fish, butter, cheese, ...]</li> </ol>	
<i>NOTE: The option "yesterday" should be displayed when INTREVIEW DAY - 1 = END_DAY</i>	
<i>IF (ANY in OPF_HFOODa-f=1)</i>	
<b>OPF_HPROD</b>	
What are the main food products that (you/NAME) (were/was) working on mainly for consumption by your household or family? (for example: chicken, cassava, rice, wild mushrooms...)	
_____	_____
MAIN GOODS	ISIC CODE
<i>IF (ANY in OPF_HFOODa-f=1)</i>	
<b>OPF_HDAY</b>	
Last week, on how many days did (you/NAME) do this work?	
_____	
NUMBER OF DAYS	
<i>IF (ANY in OPF_HFOODa-f=1)</i>	
<b>OPF_HHRS</b>	
How many hours per day did (you/NAME) spend doing this last week?	
_____	
HOURS PER DAY	
97	DON'T KNOW

<b>END OF MODULE</b>	
<b>OWN USE PRODUCTION OF GOODS –CONSTRUCTION (BLDG)</b>	
<b>OBJECTIVE AND SCOPE</b>	
<ul style="list-style-type: none"> <li>• This module captures participation and actual hours spent in the reference week doing unpaid construction, renovation or major repair of the household dwelling/premises or helping family members living in other households with similar work.</li> <li>• Part of the sequence of questions to fully identify own-use producers of goods.</li> <li>• It is aligned with the international standards on the measurement of working time (18<sup>th</sup> ICLS, 2008), and the measurement of work, employment and labour underutilization (19<sup>th</sup> ICLS, 2013).</li> </ul>	
<b>IMPLEMENTATION NOTES</b>	
<ul style="list-style-type: none"> <li>• To be asked to all working age persons, regardless of whether they are employed, unemployed or outside the labour force.</li> <li>• This module should be combined with additional modules available in the ILO LFS toolkit to fully capture participation in own-use production goods, as per national relevance. Other relevant modules include:                             <ul style="list-style-type: none"> <li>○ OPF: Own-use production of foodstuff</li> <li>○ MNF: Manufacture of non-food items for household use(clothes, furniture, mats, pots)</li> <li>○ WTR: fetching water from natural and other sources</li> <li>○ FIR: collecting and/or processing for storage mining and forestry products, including firewood and other fuels</li> </ul> </li> <li>• The questions should be further adapted to include nationally relevant examples.</li> </ul>	
<i>ASK IF GLO_WAP=1</i>	
<b>BLD_OPG</b>	
Last week, did (you/NAME) do any construction work to build, renovate or extend the family home or help a family member with similar work?	
<ol style="list-style-type: none"> <li>1. YES</li> <li>2. NO</li> </ol>	
<i>IF BLD_OPG=1</i>	
<b>BLD_OPG_HRS</b>	
How many hours did (you/NAME) spend doing this last week?	
<hr style="width: 20%; margin: 0 auto;"/> (HOURS IN LAST WEEK)	
997      DON'T KNOW	
<b>END OF MODULE</b>	

OWN USE PRODUCTION OF GOODS –MANUFACTURE (MNF)	
<p><b>OBJECTIVE AND SCOPE</b></p> <ul style="list-style-type: none"> <li>• This set of modules captures participation and actual hours spent in the reference week producing non-food items for household use such as clothes, furniture, mats, pots for final use by the household or by family members living in another household.</li> <li>• Part of the sequence of questions to fully identify own-use producers of goods.</li> <li>• It is aligned with the international standards on the measurement of working time (18<sup>th</sup> ICLS, 2008), and the measurement of work, employment and labour underutilization (19<sup>th</sup> ICLS, 2013).</li> </ul>	
<p><b>IMPLEMENTATION NOTES</b></p> <ul style="list-style-type: none"> <li>• To be asked to all working age persons, regardless of whether they are employed, unemployed or outside the labour force.</li> <li>• This module should be combined with additional modules available in the ILO LFS toolkit to fully capture participation in own-use production goods, as per national relevance. Other relevant modules include:                             <ul style="list-style-type: none"> <li>○ OPF: Own-use production of foodstuff</li> <li>○ BLDG: Construction, renovation or major repair of the household dwelling/premises;</li> <li>○ WTR: fetching water from natural and other sources</li> <li>○ FIR: collecting and/or processing for storage mining and forestry products, including firewood and other fuels</li> </ul> </li> <li>• The questions should be further adapted to include nationally relevant examples.</li> </ul>	
<p style="color: red;"><i>ASK IF GLO_WAP=1</i></p> <p><b>MNF_OPG</b></p> <p>Last week, did (you/NAME) spend any time making goods for use by your household or family such as [mats, baskets, furniture, clothing,..]?</p> <p style="padding-left: 40px;">1. YES</p> <p style="padding-left: 40px;">2. NO</p>	
<p style="color: red;"><i>IF MNF_OPG=1</i></p> <p><b>MNF_OPG_HRS</b></p> <p>How many hours did (you/NAME) spend on these activities last week?</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">(HOURS IN LAST WEEK)</p> <p style="padding-left: 40px;">997      DON'T KNOW</p>	
END OF MODULE	

OWN USE PRODUCTION OF GOODS –FETCHING WATER (WTR)	
<p><b>OBJECTIVE AND SCOPE</b></p> <ul style="list-style-type: none"> <li>• This set of modules captures participation and actual hours spent in the reference week fetching water from natural and other sources for final use by the household or by family members living in another household.</li> <li>• Part of the sequence of questions to fully identify own-use producers of goods.</li> <li>• It is aligned with the international standards on the measurement of working time (18<sup>th</sup> ICLS, 2008), and the measurement of work, employment and labour underutilization (19<sup>th</sup> ICLS, 2013).</li> </ul>	
<p><b>IMPLEMENTATION NOTES</b></p> <ul style="list-style-type: none"> <li>• To be asked to all working age persons, regardless of whether they are employed, unemployed or outside the labour force.</li> <li>• This module should be combined with additional modules available in the ILO LFS toolkit to fully capture participation in own-use production goods, as per national relevance. Other relevant modules include:                             <ul style="list-style-type: none"> <li>○ OPF: Own-use production of foodstuff</li> <li>○ BLDG: Construction, renovation or major repair of the household dwelling/premises;</li> <li>○ MNF: Manufacture of non-food items for household use such as clothes, furniture, mats, pots (MNF)</li> <li>○ FIR: collecting and/or processing for storage mining and forestry products, including firewood and other fuels</li> </ul> </li> <li>• The questions should be further adapted to include nationally relevant examples.</li> </ul>	
<p style="color: red;"><i>ASK IF GLO_WAP=1</i></p> <p><b>WTR_OPG</b></p> <p>Last week, did (you/NAME) fetch water from natural or public sources for use by your household or family?</p> <p style="padding-left: 40px;">1. YES</p> <p style="padding-left: 40px;">2. NO</p>	
<p style="color: red;"><i>IF WTR_OPG=1</i></p> <p><b>WTR_OPG_HRS</b></p> <p>How many hours did (you/NAME) spend fetching water last week?</p> <p style="text-align: center; margin-top: 20px;">_____</p> <p style="text-align: center;">(HOURS IN LAST WEEK)</p> <p style="text-align: center; margin-top: 10px;">997      DON'T KNOW</p>	
<p><b>END OF MODULE</b></p>	

OWN USE PRODUCTION OF GOOD –COLLECTING FIREWOOD (FIRE)	
<p><b>OBJECTIVE AND SCOPE</b></p> <ul style="list-style-type: none"> <li>• This set of modules captures participation and actual hours spent in the reference week collecting and/or processing for storage mining and forestry products, including firewood and other fuels for final use by the household or by family members living in another household.</li> <li>• Part of the sequence of questions to fully identify own-use producers of goods.</li> <li>• It is aligned with the international standards on the measurement of working time (18<sup>th</sup> ICLS, 2008), and the measurement of work, employment and labour underutilization (19<sup>th</sup> ICLS, 2013).</li> </ul>	
<p><b>IMPLEMENTATION NOTES</b></p> <ul style="list-style-type: none"> <li>• To be asked to all working age persons, regardless of whether they are employed, unemployed or outside the labour force.</li> <li>• This module should be combined with additional modules available in the ILO LFS toolkit to fully capture participation in own-use production goods, as per national relevance. Other relevant modules include:                             <ul style="list-style-type: none"> <li>○ OPF: Own-use production of foodstuff</li> <li>○ BLDG: Construction, renovation or major repair of the household dwelling/premises;</li> <li>○ MNF: Manufacture of non-food items for household use such as clothes, furniture, mats, pots (MNF)</li> <li>○ WTR: fetching water from natural and other sources</li> </ul> </li> <li>• The questions should be further adapted to include nationally relevant examples.</li> </ul>	
<p style="color: red;"><i>ASK IF GLO_WAP=1</i></p> <p><b>FIR_OPG</b></p> <p>Last week, did (you/NAME) collect any firewood [or other natural products] for use as fuel by your household or family?</p> <p style="padding-left: 40px;">1. YES</p> <p style="padding-left: 40px;">2. NO</p>	
<p style="color: red;"><i>IF FIR_OPG=1</i></p> <p><b>FIR_OPG_HRS</b></p> <p>Last week, how many hours did (you/NAME) spend collecting firewood [or other natural products]?</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">(HOURS IN LAST WEEK)</p> <p style="padding-left: 40px;">997      DON'T KNOW</p>	
<p><b>END OF MODULE</b></p>	