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International  
Labour  
Organization

# **ILO Model LFS for CAPI<sup>1</sup>**

**Demographic and background characteristics**

**(Version 2)**

**February 2019**

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<sup>1</sup>*For use with the ILO Model LFS for CAPI: Labour modules.*



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## GENERAL CONVENTIONS

### **Conventions used in the ILO model LFS questionnaires for CAPI**

- Regular text: Indicates text to be read by the interviewer
- *Italics*: Indicates interviewer instructions or aids, not to be read out loud
- CAPS: INDICATES RESPONSE CATEGORIES AND FILTERS NOT TO BE READ OUT LOUD
- (Parenthesis): Indicates that a choice or a substitution must be made
- **Red text**: Indicates overall filter groups to be asked a question/set of questions, related instructions or other guidance to the developer
- **[Blue text within square brackets]**: Indicates text that must be adapted as per national circumstances
- **Bold text**: Indicates question numbers, section headings, skips, and other structural items

DEMOGRAPHICS (DEM)
<p><b>OBJECTIVES AND SCOPE</b></p> <ul style="list-style-type: none"> <li>To enable a household roster to be established</li> <li>Covers basic demographics on sex, age, relationship to head of household, marital status, education level, field of study and current educational attainment</li> </ul>
<p><b>IMPLEMENTATION NOTES</b></p> <ul style="list-style-type: none"> <li>For national purposes other key demographic information could be included where known to be needed for analytical purposes</li> <li>Separate modules exist on migration and disability as background characteristics</li> <li>The module should be asked to a reference person in roster style. That is, the full set of information is to be provided for all respondents by one knowledgeable household member before moving onto the household level information and personal interviews for eligible members</li> </ul>
<p><b>PPNO</b></p> <p>PERSON NUMBER OF EACH HOUSEHOLD MEMBER</p> <p>_____</p> <p>PPNO</p>
<p><b>DEM_NAME</b></p> <p>What are the names of the members of this household, starting with the head or reference person?</p> <p>_____</p> <p>NAME PERSON 1</p> <p>_____</p> <p>NAME PERSON 2</p> <p>_____</p> <p>NAME PERSON N</p>
<p><b>FOR EACH PERSON LISTED UNDER DEM_NAME IMPLEMENT BELOW QUESTIONS AS A ROSTER</b></p>
<p><b>DEM_SEX</b></p> <p><i>READ ONLY IF SEX IS NOT CLEAR</i></p> <p>Is (NAME) male or female?</p> <ol style="list-style-type: none"> <li>MALE</li> <li>FEMALE</li> </ol>
<p><b>DEM_REL</b></p> <p>What is (NAME)'s relationship to the head or reference person of the household?</p> <ol style="list-style-type: none"> <li>REFERENCE PERSON/HEAD</li> <li>SPOUSE/PARTNER</li> <li>SON/DAUGHTER</li> <li>MOTHER/FATHER</li> <li>OTHER RELATIVE</li> <li>DOMESTIC WORKER</li> <li>OTHER UNRELATED PERSON</li> </ol>
<p><b>DEM_BTH</b></p> <p>What is (NAMES)'s date of birth?</p> <p>___/___/____</p> <p>DD MM YYYY</p> <p>97/97/9997 DON'T KNOW</p> <p style="color: red;"><i>NOTE: for CAPI implementation three additional variables (sub-items) need to be created: DEM_BTH_YEAR, DEM_BTH_MONTH, DEM_BTH_DAY.</i></p> <p style="color: red;"><i>ASK IF (YYYY=9997)AND/OR(MM=97) IN DEM_BTH</i></p>
<p><b>DEM_AG1</b></p> <p>How old is (NAME)?</p> <p>_____</p> <p>AGE</p> <p>Write '00' if less than 1 year</p> <p style="color: red;"><i>NOTE: A derived variable (DEM_AGE) is required for use in subsequent filters based on DEM_BTH or DEM_AG1</i></p>

HOUSEHOLD ROSTER AND DEMOGRAPHICS (DEM) continued			
ASK IF DEM_AGE >= 15			
<b>DEM_MRT</b>	What is (NAME)'s marital status? 1. SINGLE/NEVER MARRIED 2. MARRIED 3. SEPARATED 4. DIVORCED 5. WIDOWED		
ASK IF DEM_AGE >= 5			
<b>DEM_EDL</b>	What is the highest level of education that (NAME) has completed? 1. [NEVER ATTENDED SCHOOL] 2. [LESS THAN PRIMARY] 3. [PRIMARY] 4. [LOWER SECONDARY] 5. [UPPER SECONDARY] 6. [POST SECONDARY NON-TERTIARY] 7. [TERTIARY]		
ASK IF DEM_EDL = 6, 7			
<b>DEM_EDF</b>	In which field of study is (NAME)'s highest educational qualification?  <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center; border-top: 1px solid black;">FIELD OF STUDY</td> <td style="width: 50%; text-align: center; border-top: 1px solid black;">ISCED11F CODE</td> </tr> </table>	FIELD OF STUDY	ISCED11F CODE
FIELD OF STUDY	ISCED11F CODE		
ASK IF (DEM_AGE BETWEEN 5 & 29 YEARS) & (DEM_EDL NE1)			
<b>DEM_EDC</b>	Is (NAME) attending school in the current school cycle? 1. YES 2. NO		
ASK IF (DEM_AGE BETWEEN 15 & 29 YEARS)			
<b>DEM_APP</b>	In the last 4 weeks, did (NAME) participate in any unpaid apprenticeship, internship or work-place training?  1. YES 2. NO		
ASK IF (DEM_AGE BETWEEN 15 & 29 YEARS)			
<b>DEM_TRN</b>	Or, in the last 4 weeks, did (NAME) attend any courses, seminars or other training to develop specific skills, for example languages, computer skills etc?  1. YES 2. NO		
END OF MODULE			

INTERNATIONAL MIGRATION STATUS (MIG)	
<p><b>OBJECTIVE AND SCOPE</b></p> <ul style="list-style-type: none"> <li>To capture international migration status (migrant/non-migrant) as background characteristic.</li> <li>Captures basic essential characteristics needed to identify the foreign-born and foreign populations in the country of destination. This includes: country of birth, date of last arrival to country of current residence, reason for move, and country of citizenship.</li> <li>It allows distinction between recent and long term international migrants.</li> <li>The module does not cover internal migration, emigration, return migration, identification of second-generation migrants, or of short-term migrant workers.</li> </ul>	
<p><b>IMPLEMENTATION NOTES</b></p> <ul style="list-style-type: none"> <li>To be included in the household roster for questionnaire administration purposes.</li> <li>Its suitability to support tabulations by international migration status will depend on the prevalence of in-migration to the country and the survey's sample design and sample size.</li> <li>Surveys using de-facto enumeration may need to include an additional question on intended duration of stay asked to respondents to report arriving to the country in the preceding 12 months to the survey interview date.</li> <li>Aligned with the recommendations included in the Handbook on Measuring International Migration through Population Censuses (UN, 2017)</li> </ul>	
<p><i>ALL HOUSEHOLD MEMBERS</i></p> <p><b>MIG_BTH</b></p> <p>Was (NAME) born in [Country]?</p> <ol style="list-style-type: none"> <li>YES</li> <li>NO</li> </ol>	
<p><i>ASK IF MIG_BTH= 2</i></p> <p><b>MIG_BTH_CNTY</b></p> <p>In which country was (NAME) born?</p> <p style="text-align: center;"> <span style="margin-right: 100px;">_____</span> <span>_____</span> </p> <p style="text-align: center;"> <span style="margin-right: 100px;"><i>NAME OF COUNTRY</i></span> <span><i>COUNTRY CODE</i></span> </p>	
<p><i>ASK IF MIG_BTH=2</i></p> <p><b>MIG_LARR_DATE</b></p> <p>In which month and year did (you/NAME) most recently arrive to live in [Country]?</p> <p style="text-align: center;"> <span style="margin-right: 100px;">_____</span> <span>_____</span> </p> <p style="text-align: center;"> <span style="margin-right: 100px;">MONTH</span> <span>YEAR</span> </p> <p style="text-align: center;"> <span style="margin-right: 100px;">97=DON'T KNOW</span> <span>9997=DON'T KNOW</span> </p> <p><i>NOTE: for CAPI implementation two additional variables (sub-items) need to be created: MIG_LARR_YEAR, MIG_LARR_MONTH.</i></p>	
<p><i>ASK IF MIG_LARR_YEAR=9997 OR MIG_LARR_MONTH=97</i></p> <p><b>MIG_LARR_DUR</b></p> <p>How long has (NAME) been living in [Country]...?</p> <p style="text-align: center;"><i>READ</i></p> <ol style="list-style-type: none"> <li>Less than 12 months</li> <li>One year to less than 5 years</li> <li>Five years to less than 10 years</li> <li>Ten years or more</li> </ol>	

**INTERNATIONAL MIGRATION STATUS ( continued)**

*ASK IF MIG\_BTH=2*

**MIG\_REAS**

What was (NAME)'s main reason for moving to [Country]?

01. TO TAKE UP A JOB
02. JOB TRANSFER
03. TO LOOK FOR PAID WORK
04. TO START A BUSINESS
05. TO STUDY
06. MARRIAGE
07. FAMILY MOVED/JOINING FAMILY
08. HEALTH
09. CONFLICT, INSECURITY, NATURAL DISASTER (DROUGHT, EARTHQUAKE, FLOOD, ETC)
10. OTHER: SPECIFY \_\_\_\_\_

**MIG\_CTZ**

Is (NAME) a citizen of...?

*(mark all that apply)*

*READ*

- a. [COUNTRY]
- b. Another country

*DO NOT READ*

- c. [STATELESS]

*ASK IF MIG\_CTZ=b*

**MIG\_CTZ\_CNTY**

Which other country is (NAME) a citizen of...?

\_\_\_\_\_

*NAME OF COUNTRY*

\_\_\_\_\_

*COUNTRY CODE*

**END OF MODULE**



<b>DISSABILITY STATUS (DIF)</b>	
<b>OBJECTIVE AND SCOPE</b>	<ul style="list-style-type: none"> <li>To capture disability status as a background characteristic</li> <li>Covers difficulties in six functional domains (walking, seeing, hearing, cognition, self-care and communication)</li> <li>Follows the recommendations of the Washington Group on Disability Statistics, available at: <a href="http://www.washingtongroup-disability.com/">http://www.washingtongroup-disability.com/</a> (as of September 2018)</li> </ul>
<b>IMPLEMENTATION NOTES</b>	<ul style="list-style-type: none"> <li>To be included in the household roster for questionnaire administration purposes</li> <li>The introductory text should be included to provide a health-related context for respondents when answering the questions. The introductory text should not include the term “disability” in the wording or translation to reduce biases in reporting.</li> </ul>
	<p style="color: red;"><b>ASK IF DEM_AGE &gt;= 5</b></p> <p><b>INTERVIEWER READ:</b> The next questions ask about difficulties (NAME) may have doing certain activities because of a health problem...</p>
<b>DIF_SIGHT</b>	<p>Does (NAME) have difficulty seeing, even if wearing glasses? Would you say,...</p> <ol style="list-style-type: none"> <li>No, no difficulty</li> <li>Yes, some difficulty</li> <li>Yes, a lot of difficulty</li> <li>Cannot do it at all</li> </ol>
<b>DIF_HEAR</b>	<p>Does (NAME) have difficulty hearing, even if using a hearing aid?</p> <ol style="list-style-type: none"> <li>No, no difficulty</li> <li>Yes, some difficulty</li> <li>Yes, a lot of difficulty</li> <li>Cannot do it at all</li> </ol>
<b>DIF_MOBI</b>	<p>Does (NAME) have difficulty walking or climbing steps?</p> <ol style="list-style-type: none"> <li>No, no difficulty</li> <li>Yes, some difficulty</li> <li>Yes, a lot of difficulty</li> <li>Cannot do it at all</li> </ol>
<b>DIF_CONC</b>	<p>Does (NAME) have difficulty remembering or concentrating?</p> <ol style="list-style-type: none"> <li>No, no difficulty</li> <li>Yes, some difficulty</li> <li>Yes, a lot of difficulty</li> <li>Cannot do it at all</li> </ol>
<b>DIF_CARE</b>	<p>Does (NAME) have difficulty with (self-care such as) washing all over or dressing?</p> <ol style="list-style-type: none"> <li>No, no difficulty</li> <li>Yes, some difficulty</li> <li>Yes, a lot of difficulty</li> <li>Cannot do it at all</li> </ol>
<b>DIF_COMM</b>	<p>Using (his/her) (usual/customary) language, does (NAME) have difficulty communicating, for example understanding or being understood by others?</p> <ol style="list-style-type: none"> <li>No, no difficulty</li> <li>Yes, some difficulty</li> <li>Yes, a lot of difficulty</li> <li>Cannot do it at all</li> </ol>
<b>END OF MODULE</b>	

HOUSEHOLD SOURCES OF LIVELIHOOD (HLL)
<p><b>OBJECTIVES AND SCOPE</b></p> <ul style="list-style-type: none"> <li>• To obtain basic information on sources of household livelihood (<b>HLL_SRC</b> and <b>HLL_SMN</b>)</li> <li>• It identifies all sources of household livelihood, as well as the main source as self-declared by the household head or reference person</li> <li>• It distinguishes between income from employment and other sources of household income, including remittances, transfers and own-use production of foodstuff.</li> </ul>
<p><b>IMPLEMENTATION NOTES</b></p> <ul style="list-style-type: none"> <li>• To be answered by a knowledgeable household member (head or reference person).</li> <li>• Requires careful translation of the response categories to ensure proper understanding by different groups of the population</li> <li>• It may be combined with the module on Household Agriculture for more detailed information on the farming and/or fishing activities at the household level</li> </ul>
<p><b>TO BE ASKED ONLY TO THE HEAD OR REFERENCE PERSON</b></p>
<p><b>HLL_SRC</b></p> <p>In the last 12 months, from (CURRENT MONTH – 13, YY) up to last month, which of the following sources of support did the household have?</p> <p><i>READ AND MARK ALL THAT APPLY</i></p> <ol style="list-style-type: none"> <li>a. Income from household farming or fishing</li> <li>b. Income from a household business (other than farming or fishing)</li> <li>c. Income from a paid job (held by a household member or yourself)</li> <li>d. Foodstuff produced by the household from farming, raising animals or fishing</li> <li>e. Remittances from abroad</li> <li>f. Support from other households in the country</li> <li>g. Income from properties, investments or savings</li> <li>h. Private or state pension or other Government support</li> <li>i. Charity from NGOs or other charitable organisations</li> <li>j. OTHER (SPECIFY): _____</li> </ol>
<p><i>ASK IF (HLL_SRC more than 1 option)</i></p> <p><b>HLL_SMN</b></p> <p>In the last 12 months, which of those was the MAIN source of support of this household?</p> <p><i>READ AND MARK ONLY ONE</i></p> <ol style="list-style-type: none"> <li>a. Income from household farming or fishing</li> <li>b. Income from a household business (other than farming or fishing)</li> <li>c. Income from a paid job (held by a household member or yourself)</li> <li>d. Foodstuff produced by the household from farming, raising animals or fishing</li> <li>e. Remittances from abroad</li> <li>f. Support from other households in the country</li> <li>g. Income from properties, investments or savings</li> <li>h. Private or state pension or other Government support</li> <li>i. Charity from NGOs or other charitable organisations</li> <li>j. OTHER (SPECIFY): _____</li> </ol> <p><i>NOTE: List of response options should show only those selected in HAL_SRC</i></p>

HOUSEHOLD AGRICULTURE (HAL)
<p><b>OBJECTIVES AND SCOPE</b></p> <ul style="list-style-type: none"> <li>To obtain information on crop farming, animal rearing and fishing at the households level, including intended destination of total household production</li> <li>To obtain information from the reference person about household members engaged in these activities and their participation in decision making as a way to identify family helpers</li> <li>For analysis of household and individual level information</li> </ul>
<p><b>IMPLEMENTATION NOTES</b></p> <ul style="list-style-type: none"> <li>To be answered by a knowledgeable household member (head or reference person)</li> <li>It may be combined with the module on Household Sources of Livelihood for more complete information to support basic analysis by household characteristics</li> </ul>
<p><b>TO BE ASKED ONLY TO THE HEAD OR REFERENCE PERSON</b></p>
<p><b>ASK IF (HLL_SRC = a,d)</b></p>
<p><b>HAL_ANY</b></p> <p>Considering the [current/last] season, did any member of this household work or help with any of the following activities?</p> <p style="text-align: center;"><i>READ AND MARK ALL THAT APPLY</i></p> <ol style="list-style-type: none"> <li>Farming to grow crops, fruits or other products [e.g. paddy, tea, rubber, flowers]?</li> <li>Raising or keeping animals for meat or other products? [e.g. cattle, pigs, chicken, bees]?</li> <li>[Fishing, pond fishing or collecting shellfish]</li> </ol>
<p><b>ASK IF HAL_ANY=a,b,c</b></p>
<p><b>HAL_MKT</b></p> <p>Thinking about the (farming/fish/animal products) your household produced as a whole, during the [current/last] season, (are/were) they intended...</p> <p style="text-align: center;"><i>READ</i></p> <ol style="list-style-type: none"> <li>Only for sale</li> <li>Mainly for sale</li> <li>Mainly for family use</li> <li>Only for family use</li> </ol> <p style="text-align: center;"><i>DO NOT READ</i></p> <ol style="list-style-type: none"> <li>CANNOT SAY</li> </ol>
<p><i>Note: the string (farming/fish/animal products) depends on the answers to HAL_ANY</i></p>
<p><b>ASK IF HAL_MKT = 5</b></p>
<p><b>HAL_HIS</b></p> <p>In general, in the past have these products been...?</p> <p style="text-align: center;"><i>READ</i></p> <ol style="list-style-type: none"> <li>Only sold</li> <li>Mainly sold</li> <li>Mainly kept for family use</li> <li>Only kept for family use</li> </ol>
<p><b>ARRAY OVER ALL HOUSHOLD MEMBERS OF WORKING AGE</b></p>
<p>Can you tell me the names of the members who (are/were) involved in the household (farming/animal rearing/fishing) activities during the [current/last] season?</p> <p>Let's talk about (PPNO# NAME)...</p> <p><b>HAL_PNO (array#)</b></p> <p>Did (NAME) work or help with the household production?</p> <ol style="list-style-type: none"> <li>YES</li> <li>NO</li> </ol>
<p><i>Note: the string (farming or fishing) depends on the answers to HAL_ANY</i></p>

**HOUSEHOLD AGRICULTURE ( continued)**

*ASK IF HAL\_PNO = 1*

**HAL\_PNO\_DEC (array#)**

Was (NAME) involved in making decisions about these products (e.g. what, when, how much to plant or harvest, etc.)?

1. YES
2. NO

**END OF MODULE**