

VETERANS ACT Act No. 2 OF 2008

**REGULATIONS RELATING TO REGISTRATION AND BENEFITS OF
VETERANS AND DEPENDANTS OF VETERANS**

SCHEDULE

ARRANGEMENT OF REGULATIONS

PART 1
PRELIMINARY

- 1 Definitions

PART 2
REGISTRATION OF VETERANS AND DEPENDANTS

- 2 Application for registration
3 Consideration of application
4 Notification of decision on application for registration
5 Entry into register
6 Registration card

PART 3
PROVISION OF ASSISTANCE

- 7 Qualification for assistance
8 Amount of financial assistance
9 Social welfare assistance
10 Application for assistance
11 Consideration of application
12 Notification of decision on application for assistance
13 Suspension of assistance
14 Entry into register

PART 4
FUNDING OF PROJECTS

- 15 Funding of projects
- 16 Use of project funds
- 17 Form and duration of funding
- 18 Agreements relating to funding
- 19 Application for funding of project
- 20 Consideration of application
- 21 Notification of decision on application for funding
- 22 Suspension of funding
- 23 Entry into register

PART 5
VETERANS ASSOCIATIONS

- 24 Recognition of association
- 25 Constitutive document of associations
- 26 Application for recognition of association
- 27 Registration with other authorities
- 28 Annual grant payment

PART 6
GENERAL

- 29 Register of veterans, dependants and beneficiaries
- 30 Noting of appeals to Appeal Board
- 31 Noting of appeals to High Court

APPENDIX A

Forms

Form VA 1 Application for registration as veteran or dependant
Form VA 2 Notification of decision on application for registration
Form VA 3 Veteran/dependant registration identity card
Form VA 4 Application for assistance
Form VA 5 Medical report
Form VA 6 Notification of decision on application for assistance
Form VA 7 Notification of suspension of assistance or funding
Form VA 8 Application for funding of project
Form VA 9 Notification of decision on funding of project
Form VA 10 Application for recognition of association

APPENDIX B

PART 1 PRELIMINARY (reg. 1)

1 Definitions

In these Regulations a word or an expression to which a meaning has been assigned in the Act bears that meaning and, unless the context otherwise indicates-

"register" means the register referred to in regulation 29; and

"the Act" means the Veterans Act, 2008 (Act 2 of 2008).

PART 2 REGISTRATION OF VETERANS AND DEPENDANTS (regs 2-6)

2 Application for registration

(1) An application, contemplated in section 28 of the Act, for registration as a veteran or a dependant must be made on Form VA 1 set out in Appendix A.

(2) All applicants for registration must complete Part 1 of Form VA 1, and-

(a) persons basing registration on membership of the liberation forces must complete Part 2;

(b) persons basing registration on participation in political, diplomatic or underground activities must complete Part 3;

(c) persons basing registration on criminal conviction must complete Part 4; and

(d) persons registering as dependants of living or deceased veterans must complete Part 5, of that form.

3 Consideration of application

For the purposes of considering an application in terms of section 28(2) of the Act, the Board may-

(a) refer the application to a committee established by it in terms of section 21 of the Act; or

(b) request for more information from the applicant or any other relevant source to enable the Board to make a decision.

4 Notification of decision on application for registration

The notification, referred to in section 28(4) of the Act, of a decision made under section 28(2) of the Act, must-

(a) be on Form VA 2 set out in Appendix A;

(b) be delivered to the applicant within 60 days of receipt of the application by the Board; and

(c) inform the applicant of his or her right to appeal within the period specified in section 40(1) of the Act.

5 Entry into register

The Board must enter the name of every person whose application for registration as a veteran or a dependant is approved by it into the relevant part of the register.

6 Registration card

The Board must issue, to every person registered as a veteran or dependant, a registration identity card which must-

(a) be on Form VA 3 set out in Appendix A; and

(b) bear the veteran's or dependant's photograph and signature or right hand thumb print or, where not possible, any finger print.

PART 3
PROVISION OF ASSISTANCE (regs 7-14)

7 Qualification for assistance

The amount prescribed for the purposes of section 29(2) of the Act is N\$36 000.00 per annum.

8 Amount of financial assistance

For the purposes of section 32(1) of the Act-

(a) the amount of assistance payable to a veteran is a monthly sum of N\$2 000.00;

(b) where there is no other dependant, the amount of assistance payable to a dependant of a veteran who is a surviving spouse is an amount which is equal to the amount stated in paragraph (a);

(c) if the deceased veteran is survived by a spouse and dependants, the surviving spouse is entitled to receive an amount which is equal to 55 per cent of the amount stated in paragraph (a), and the dependants are entitled to receive an amount which is equal to 45 per cent of the of the amount stated in paragraph (a), to be equally divided among the dependants; and

(d) if the deceased veteran is survived by a dependant or dependants, other than a spouse, the dependant or dependants are entitled to receive an amount which is equal to the amount stated in paragraph (a), to be equally divided among the dependants, where applicable.

9 Social welfare assistance

A veteran receiving assistance from the Fund may also apply to the Board and be granted social welfare assistance from the Fund in any of the following forms:

(a) free medical care or provision of prosthetic and mobility aids for the disabled and free medical treatment at Government health facilities;

(b) funeral grants, amounts to be determined by the Board from time to time;

(c) education grants to facilitate access to institutions of higher learning, vocational training, literacy training in State institutions as determined by the Board from time to time; or

(d) transportation, subsidized fares on public air, sea and land transport as determined by the Board from time to time; and

(e) subsidized water and electricity supplies as determined by the Board in consultation with the relevant local authority providing the service.

10 Application for assistance

(1) An application, contemplated in section 31 of the Act, for assistance from the Fund must be made on Form VA 4 set out in Appendix A.

(2) An application for assistance made under subregulation (1), must, where possible be-

(a) supported by documentary evidence of-

(i) the registration number as a veteran or dependant;

(ii) where the applicant claims he or she suffered injury during the liberation struggle, the date and nature and circumstance of the injury; and

(iii) the applicant's earnings from employment or self-employment; and

(b) accompanied by a medical report on the claim of injury or incapacity or disability on Form VA 5 set out in Appendix A.

11 Consideration of application

For the purposes of considering an application in terms of section 31(3) of the Act, the Board may-

(a) refer the application to a committee established by it in terms of section 21 of the Act; or

(b) request for more information from the applicant or any other relevant source to enable the Board to make a decision.

12 Notification of decision on application for assistance

The notification, referred to in section 31(4) of the Act, of a decision made under section 31(3) of the Act, must-

(a) be on Form VA 6 set out in Appendix A;

(b) indicate the nature and amount of assistance granted, including any applicable conditions;

(c) be delivered to the applicant within 60 days of receipt of the application by the Board; and

(d) inform the applicant of his or her right to appeal within the period specified in section 40(1) of the Act.

13 Suspension of assistance

Where the Board has suspended payment of assistance in terms of section 33(3) of the Act, the Board must give notice of such suspension to the veteran or dependant on Form VA 7 set out in Appendix A.

14 Entry into register

The Board must enter the name of every veteran or dependant of veteran whose application for assistance is approved by it into the relevant part of the register.

PART 4 FUNDING OF PROJECTS (regs 15-23)

15 Funding of projects

The Board may, for the purposes of section 35(3) of the Act, authorise payment from the Fund for-

(a) the cost of any project approved by the Board up to a maximum of two hundred thousand dollars (N\$200,000.00) per project;

(b) services, goods or grants to veterans or dependants of veterans to enable them to engage in economic activities such as agricultural, industrial enterprises or commercial undertakings approved for funding by the Board or any project approved by the Board;

(c) the cost, where necessary, of experts, consultants engaged to advise or assist veterans or dependants of veterans to identify, design or define their projects, such as small scale industries in mining, fishing, agricultural and other undertakings;

(d) the cost of any skills training for veterans or dependants of veterans in connection with a project funded or to be funded by the Fund; and

(e) the cost of a veteran or dependant of a veteran undergoing medical examination connected with a project funded by the Fund.

16 Use of project funds

(1) No funds, in whatever form, granted by the Fund for a project may be disposed of, applied to, spent on, or used for any purpose other than for which they are approved and provided.

(2) Where any funds are used for any purpose or use other than for which they are approved by the Board, the Board may suspend or terminate the funding and require a total or partial refund from any person, failing which the Board may proceed to recover the funds in the manner provided for in section 34 of the Act.

(3) The Board may, before an application for funding of a project is approved or during the implementation of a project, require that it be satisfied that the project is viable and it may impose conditions as it may consider appropriate in respect of the use or application of the funds allocated for the project.

(4) For purposes of this regulation, the Board may-

(a) require that a proper feasibility study in respect of the project be carried out; or

(b) direct that the applicant under-goes appropriate training to equip him or her with skills relevant to the management of the project at the expense of the Fund.

17 Form and duration of funding

(1) Funding of a project by the Fund may be in the form of-

(a) payment of a single lump sum of money;

(b) disbursement of periodic payments of sums of money which are, where appropriate, spread over a period of time not exceeding three years; or

(c) a combination of a lump sum payment and periodic payments.

(2) The payments referred to in subregulation (1) may not be made directly to the veteran or dependant, but must be made directly to the providers of goods, services or equipment, as the case may be, except that the Board may authorize payment of not more than 10 per cent of the funding to the veteran or dependant to meet operational activities.

18 Agreements relating to funding

The Board and the beneficiary of a project funding must enter into a written contract in which are contained terms and conditions and obligations of the contracting parties on the offer and acceptance and utilization of the funding from Fund.

19 Application for funding of project

(1) An application, contemplated in section 36 of the Act, for the funding of a project by the Fund must be made on Form VA 8 set out in Appendix A.

(2) An application for funding made under subregulation (1), must, where possible be-

(a) supported by documentary evidence of-

- (i) the registration number as a veteran or dependant;
- (ii) where the applicant claims he or she suffered injury during the liberation struggle, the date and nature and circumstances of the injury;
- (iii) the applicant's earnings from employment or self-employment; and
- (iv) any anticipated or pledged financial support from the Government, financial institution or organization or other sources;

(b) accompanied by a medical report on the claim of injury or incapacity or disability on Form VA 5 set out in Appendix A.

20 Consideration of application

For the purposes of considering an application in terms of section 36(3) of the Act, the Board may-

- (a) refer the application to a committee established by it in terms of section 21 of the Act; or
- (b) request for more information from the applicant or any other relevant source to enable the Board to make a decision.

21 Notification of decision on application for funding

The notification, referred to in section 36(4) of the Act, of a decision made under section 36(3) of the Act, must-

- (a) be on Form VA 9 set out in Appendix A;
- (b) indicate the nature and amount of funding granted, including the method of funding and any applicable conditions;
- (c) be delivered to the applicant within 60 days of receipt of the application by the Board; and
- (d) inform the applicant of his or her right to appeal within the period specified in section 40(1) of the Act.

22 Suspension of funding

In addition to the reasons mentioned in regulation 16(2), the Board may, for any other valid reason, suspend or terminate the funding of a project, and in that case the Board must give

notice of such suspension to the veteran or dependant on Form VA 7 set out in Appendix A and it may proceed to recover any funds already disbursed in accordance with the provisions of section 34 of the Act.

23 Entry into register

The Board must enter the name of every veteran or dependant of veteran whose application for funding of a project is approved by it into the relevant part of the register.

PART 5 VETERANS ASSOCIATIONS (regs 24-28)

24 Recognition of association

In order for an association or organisation formed pursuant to section 44(1) of the Act to be recognised under subsection (3) of that section, that association must comply with the requirements set out in regulations 25 and 26.

25 Constitutive document of associations

An association or organization which requires recognition under regulation 24 must adopt a constitutive document which may be referred to as its constitution, and which must contain-

(a) provisions relating to its objectives, which should be lawful, the acquisition and loss of membership, powers and functions of the governing body of the association or organization, and the amendment or repeal of the document; and

(b) the matters specified in Appendix B.

26 Application for recognition of association

An association or organization which, as contemplated in section 44(2) of the Act, seeks to be recognised by the Minister must make the application for such recognition on Form VA 10 set out in Appendix A.

27 Registration with other authorities

An association or organization formed pursuant to section 44 of the Act may, if it so wishes, register with the appropriate authorities responsible for registration of social welfare or charitable organizations.

28 Annual grant payment

The annual grant payable in terms of section 44(4) of the Act may not exceed the sum of N\$1 000 000 000 for each year and is subject to annual audit by the Auditor-General.

PART 6
GENERAL (regs 29-31)

29 Register of veterans, dependants and beneficiaries

(1) The Board must open and maintain a register consisting of parts for registration of veterans and dependants of veterans, beneficiaries of assistance and beneficiaries of funding for projects.

(2) The part of the register containing-

(a) veterans and dependants of living or deceased veterans must indicate-

- (i) the name, addresses and identification particulars of the applicant;
- (ii) the date of receipt of the application;
- (iii) the date of approval of the application and the registration number allocated to the applicant;
- (iv) the category in which the applicant qualifies as veteran;
- (v) whether the applicant is a dependant of a living or deceased veteran, and the particulars of the veteran in respect of whom the dependant is registered; and
- (vi) any other matter which the Board considers necessary to be indicated;

(b) beneficiaries of assistance must indicate-

- (i) the name of the applicant and the registration number allocated to the veteran or dependant under paragraph (a)(iii);
- (ii) the residential and postal addresses of the applicant;
- (iii) the amount of assistance applied for and granted;
- (iv) the form of social assistance applied for and granted;
- (v) the date when the application was lodged;
- (vi) when the application is considered, the date on which the application was deferred, approved or rejected; and
- (vii) any other matter which the Board considers necessary to be indicated;

(c) beneficiaries of funding for projects must indicate-

- (i) name of the applicant and the registration number allocated to the veteran or dependant under paragraph (a)(iii);
- (ii) the residential and postal addresses of the applicant;
- (iii) the date when the application was lodged;
- (iv) the nature and amount of funding applied for and granted;
- (v) location of the project;
- (vi) when the application is considered, the date on which the application was deferred, approved or rejected; and
- (vii) any other matter which the Board considers necessary to be indicated.

[Regs_gn168y08r30]30 Noting of appeals to Appeal Board

(1) An appeal in terms of section 40 of the Act must be noted by delivery, within the period prescribed in that section, to the Secretary, of a written notice stating-

- (a) whether the whole or part only of the decision or act is appealed against and, if part only, which part; and
- (b) the grounds of appeal, specifying the findings of fact or rulings of law appealed against.

(2) The Board may at its discretion within the 60 days of its decision review its decision where new facts are placed before it, except that such a review may not be done if the decision has been appealed against to the Appeal Board.

(3) Where an appeal has been noted in terms of subregulation (1), the Appeal Board may, in addition to what it is empowered to do by section 42(1)(b) of the Act, remit the matter to the Board for further consideration subject to such recommendations regarding the appeal as the Appeal Board may consider appropriate.

[Regs_gn168y08r31]31 Noting of appeals to High Court

(1) An appeal in terms of section 43 of the Act must be noted within 30 days of the making of the decision appealed against, and any cross-appeal must be noted within 14 days of receipt of the notice of the appeal.

(2) An appeal or cross-appeal must be noted by delivery, within the period prescribed in subregulation (1), to the Secretary and to the other party, of a notice stating-

- (a) whether the whole or part only of the decision is appealed against and, if part only, which part; and

(b) the grounds of appeal, specifying the findings of fact or rulings of law appealed against.

(3) The presiding officer of the Appeal Board must within 14 days of the noting of an appeal transmit to the Secretary a statement in writing setting out-

(a) the facts he or she found to be proved;

(b) his or her reasons for any finding of fact specified in the notice of appeal; and

(c) his or her reasons for any ruling on a question of law or for the admission or rejection of any evidence specified in the notice of appeal.

(4) The Secretary must, within 14 days of receiving the statement referred to in subregulation (3), transmit the notice of appeal received in terms of subregulation (2) and the statement received in terms of subregulation (3) to the Registrar of the High Court.

(5) The Secretary must, within seven days of the receipt of a notice that an appeal has been set down for hearing in the High Court, transmit to the Registrar of the High Court

(a) all documents and other relevant information relating to the matter; and

(b) if an inquiry was held in terms of section 23 of the Act, the record of the proceedings at that inquiry, certified by the person presiding at the enquiry as a true record of the proceedings.

(6) After an appeal has been noted in terms of the provisions of this regulation, the appeal must be prosecuted as if it were an appeal against the decision of a magistrates' court in a civil case and, the rules regulating the conduct of the proceedings of the High Court, in so far as they relate to civil appeals from the magistrates' courts do, with the necessary changes, apply to such an appeal.

(7) The person who has noted an appeal in terms of the Act bears the costs of the appeal but, if the presiding officer of the Appeal Board is satisfied that such person is unable to pay the costs, the costs must be borne by the State.

APPENDIX A

Forms

REPUBLIC OF NAMIBIA
VETERANS BOARD

Form VA 1
(Regulation 2)

FORM VA 1
APPLICATION FOR REGISTRATION AS VETERAN OR DEPENDANT

(Section 28 of the Act)

Complete the part of this application which is applicable to you. Where a question is not applicable, write (N/A). Any false statement or information on this form may result in the application being disapproved and in prosecution.

PART 1

(This part must be completed by all applicants)

Place of application

- 1 Region Constituency
.....
Place Date

Particulars of applicant

- 2 Surname
- 3 First names.....
- 4 Nationality.....
- 5 Citizenship
- 6 National identity card number
- 7 Date of birth.....
- 8 Place of birth..... Country
.....
- 9 Birth certificate number
- 10 Sex
- 11 Name of parents:.....
 (a) Father alive/deceased
- (b) Mother..... alive/deceased
- (c) Guardian..... alive/deceased
- 12 Marital status: married/single/divorced/widow/widower
- 13 If married:
 (a) Name of spouse
- (b) Maiden name
- (c) Date of marriage
- (d) Place of marriage
- 14 Name of parents of spouse:
 (a) father
- (b) mother
- (c) guardian
- 15 If widow/widower:
 (a) Name of deceased spouse
- (b) Date of birth

- (c) Residential address:
- (i) Town/Village
- (ii) Constituency
- (iiii) Region
- (d) Date of death
- (e) Place of death.....
- Country.....
- 16 Military rank
- 17 Police rank
- 18 Any other occupation
- 19 Residential address
- 20 Town/Village Constituency..... Region
-
- 21 Postal address
- 22 Telephone numbers (h) (w) (m)
-
- 23 Your highest level of education
- 24 Are you employed? Yes/No
- 25 If 'Yes', name of employer
- 26 Self-employed
- 27 If self-employed, form of self-employment
- 28 Give names of your dependent children-
-

Name	Sex	Date of birth	Place of birth
(a)
.....			
(b)
.....			
(c)
.....			
(d)
.....			
(e)
.....			
(f)
.....			
(g)
.....			

PART 2

(This part must be completed by applicants who were members of the liberation forces)

Recruitment details

- 1 Assumed combat name (if any).....
- 2 Point of exit/crossing from Namibia
- 3 Date of leaving Namibia
- 4 Name of recruiter (where applicable)
- 5 First place registered in struggle
- 6 Name of commander
- 7 Stationed at-
 - (a) Campcountry
 - (b) Basecountry.....
 - (c) Centrecountry

Military training

- 8 Did you undergo military training? Yes/No
- 9 If 'Yes':
 - (a) Places of training, Commanders and Duration-
 - (i) Place Country Commander... Months/Years...
 - (ii) Place Country Commander... Months/Years...
 - (iii) Place..... Country Commander... Months/Years...
 - (iv) Place..... Country Commander... Months/Years...
 - (b) Types/ field(s) of training-
 - (i)
 - (ii)
 - (iii)
 - (iv)

10 Types of any special training:

- (a)
- (b)
- (c)

Deployment and operational activities

11 Name of-

- (a) Front Commander
 - (b) Battalion..... Commander
 - (c) Detachment..... Commander
 - (d) Company/Unit Commander
-

12 Operational areas and units commanders:

- (a) Special Camp
- (b) Camp
- (c) Base.....
- (d) Centre.....

Injured or captured in action

13 Were you during the armed struggle :

- (a) injured while in combat-
 - (i) place(s)date(s).....
 - (ii) nature of the injury.....
 - (iii) effect of the injury
- (b) captured by the enemy while in operation-
 - (i) Placedate.....
 - (ii) Identity of the captors:
 - (iii) Period spent in captivity
- (c) Release from captivity:
 - (i) Place
 - (ii) Date

14 Highest rank at cession of armed struggle.....

15 Military decoration or award during the liberation struggle

Repatriation

16 Repatriation centre (where applicable)Date

17 Repatriation number

18 Reception centre

19 Evidence of repatriation

20 Give two names of persons you stayed with at this centre:

- (a)
- (b)

21 Give names of comrades-in-arms still alive:

<i>Name</i>	<i>Present Rank</i>	<i>Duty station</i>
(a)
(b)
(c)
(d)

22 Do you have skills or experience in any occupation, trade, vocational training?

Yes/No.....

If 'yes', in which fields-

- (a)
- (b)
- (c)
- (d) institution(s) of training :.....
- (e) duration
- (f) qualification(s)

.....
.....

.....

PART 3

(This part must be completed by persons who participated in political, diplomatic or underground struggle)

Particulars of political, diplomatic and underground activities

1 Did you engage in political or diplomatic or underground activities during the liberation struggle inside or outside Namibia?

.....

2 If outside Namibia-

- (i) Assumed combat name (if any)
- (ii) Point of exit/crossing from Namibia
- (iii) Date of leaving Namibia.....
- (iv) Name of recruiter (where applicable)
- (v) First place registered in the struggle
- (vi) Name of commander
- (vii) Stationed at:
Camp Country
- Base Country
- Centre Country

3 Nature of liberation activities:

(a) *Political*

- (i)
 - (ii)
 - (iii)
 - (iv)
- Place/s

Date/s

Country(s)

Documentary or other evidence to prove or confirm claimed political activities:

.....
.....
.....

(e) *Diplomatic*

- (i)
- (ii)
- (iii)
- (iv)

Place/s

Date/s

Country(s)

Documentary or other evidence to prove or confirm claimed diplomatic

activities:

.....
.....

(f) *Underground*

- (i)
- (ii)
- (iii)
- (iv)

Place/s

Dates/s

Country

Documentary or other evidence to prove or confirm claimed underground

activities:

.....
.....

4 Documentary or other evidence produced to confirm political or diplomatic or underground participation in the liberation struggle:

- (a)
- (b)
- (c)
- (d)

Injury or capture while engaged in political, diplomatic or underground activities

5 Were you during your engagement in- political, diplomatic or underground activities

- (a) Injured? Yes/No
- If 'Yes'-
- (i) places dates

.....

(i) nature of injury

(ii) effect of injury

(b) captured by the enemy?

If 'Yes'-

- (i) places dates

.....

(ii) identity of captors:.....

.....
.....

Detention or house arrest or banishment by colonial administrators

6 Were you detained or placed under house arrest or banished for your participation in the liberation struggle? Yes/No

7 If 'yes'-

(a) Detention

Place of detention

Dates From: to

Reasons(s) given for detention

.....

(b) House arrest

Place of house arrest

Dates

Reason(s) given for the house arrest

.....

.....

(c) *Banishment*

Form of banishment

.....

Places of banishment: From..... to

Date(s) fromto.....

(d) Reason(s) given for banishment:

(e) Conditions during detention or house arrest or banishment:

.....

(f) Conditions, if any, on release from detention or house arrest or banishment:

.....

(g) Documentary or other evidence of the detention or house arrest or banishment

8 Contact details of references to the detention or house arrest or banishment activities:

(a) Names

Residential address

Postal address

Telephone numbers

(b) Names

Residential address

Postal address

Telephone numbers

(c) Names

Residential address

Postal address

Telephone numbers

(d) Names

Residential address

Postal address

Telephone numbers

9 Any other evidence:

(a)

(b)

(c)

(d)

Award, Decoration, Honour or Medal

10 Have you before or after the Independence of Namibia received any award, decoration, honour or medal for you participation in the liberation struggle?

Yes/No

If 'Yes' give-

(a) the details of the nature of award, decoration, honour medal

.....

(b) dates of the award, decoration, honour or medal:

.....

.....

PART 4

(This part must be completed by persons who were convicted for liberation struggle activities)

Particulars of charges, conviction(s) and sentences
Magistrates/High/Supreme Court

1 RegionDistrict

2 PlaceDate

3 Country

4 The charge(s):

(a)

(b)

(c)

5 Conviction(s):

(a)

(b)

(c)

6 Sentence(s):

(a)

(b)

(c)

7 Evidence of charge(s):

(a)

(b)

(c)

8 Evidence of conviction(s):

(a)

(b)

(c)

9 Name of prison(s)/detention centre(s) where sentence served:

(a)

(b)

(c)

10 Period of sentence served:

From (Date)to (Date).....

11 Date of release from prison

12 Documentary or other evidence or proof of :

(a) The charge(s)

(b) Conviction(s)

(c) Sentences

(d) Release from prison

PART 5

(This part must be completed by or on behalf of dependants of living or deceased veterans)

Particulars of dependence

(a) Name of parents:

(i) Fatheralive/deceased

(ii) Motheralive/deceased

(g) Is or was your father a registered veteran? Yes/No

(h) If `yes', give his veteran's registration number

(i) Is or was your mother a registered veteran? Yes/No

(j) If `yes', give her veteran's registration number

(k) Is or was your spouse a registered veteran? Yes/No

(l) If `yes', give his or her veteran's registration number

(k) Give reasons why you want to register as a dependant or a dependant of a living veteran:

.....
.....
.....

DECLARATION BY APPLICANT

(This declaration must completed by all applicants)

I(full names),
hereby declare that the information given by me in this application is, to the best of knowledge and belief, true and correct in every respect. I understand that any false statement in this application may result in disapproval of my application or render me liable to prosecution. I also declare that this application, together with my statement, have been read to me and fully explained in a language which I understand and that I have no further facts to add to my application.

.....
Applicant's Signature
Mark or right thumb print

I certify that:

1 The Deponent acknowledges to me that-

1.1 He or she knows and acknowledges the contents of this Declaration;

1.2 He or she has no objection to taking the prescribed oath or making the affirmation;

1.3 He or she considers the prescribed oath or affirmation to be binding on his or her conscience.

2 The Deponent thereafter uttered the words: `I swear or affirm that the contents

of this Declaration are true and correct (so help me God)' (as the case may be).

3 The Deponent signed or thump-printed this Declaration in my presence at the address set out here to.

This day of200..

.....
COMMISSIONER FOR OATHS

ADDRESS

.....

.....

REPUBLIC OF NAMIBIA
VETERANS BOARD

Form VA 2
(Regulation 4)

FORM VA 2
NOTIFICATION OF DECISION ON APPLICATION FOR REGISTRATION

(Section 28(4) of the Act)

Mr/Mrs/Ms

.....

.....

Under section 28(4) of the Act, you are notified that your application for registration as a veteran was-

(a) Approved

(b) Not approved

(i) Reasons for disapproval

.....

.....

.....

(ii) You may appeal against this decision to the Appeal Board within 90 days of the date of this notification.

Dated at Windhoek thisday

of.....200...

.....
SECRETARY: VETERANS BOARD

(Coat of Arms)

REPUBLIC OF NAMIBIA
MINISTRY OF VETERANS AFFAIRS

Form VA 3
(Regulation 6)

FORM VA 3
VETERAN/DEPENDANT REGISTRATION CARD

(Front)

Registration No [PHOTOPGRAPH]
Surname
Date of birth
First names
Signature
Or thumb print
Region

(Back)

Date of birth
Citizenship
Country of birth
Gender
Date of issue
National Registration Number

REPUBLIC OF NAMIBIA
VETERANS BOARD

Form VA 4
(Regulation 10)

FORM VA 4
APPLICATION FOR ASSISTANCE

(Section 31 of the Act)

Every question must be answered clearly and in full. Where a question is not applicable, write (N/A). Any false statement or information on this form may result in the application being disapproved and in prosecution.

PART 1

Form of assistance applied for

- (a) financial assistance, or
- (b) social and welfare assistance.

PART 2

Details of the applicant

- 11 Surname
- 12 First names
- 13 Maiden name/previous names
- 14 Date and place of birth
- 15 Nationality
- 16 Marital status: married/single/divorced/widow/widower
- 17 National Identity Registration number
- 18 Veterans Registration number
- 19 Dependant Registration number
- 20 Residential address
- 21 Postal address
- 22 Telephone number
- 23 Name of employer
- 24 Self-employed
- 25 Unemployed

Details of spouse

- 1 Surname
- 2 First names

- 3 Maiden name/previous names
- 4 Date and place of birth
- 5 National Identity Registration number
- 6 Veteran Registration number
- 7 Residential address
- 8 Postal address
- 9 Telephone number

PART 3

Details of income of the applicant

Every person applying for assistance from the Fund must complete this part. The income must be stated at monthly rate.

- 1 Permanent employment N\$
- 2 Self-employment N\$
- 3 Seasonal employment N\$
- 4 Farming N\$
- 5 Business N\$
- 6 Subletting/boarders N\$
- 7 Pensions N\$
- 8 Social grant N\$
- 9 Disability assistance N\$
- 10 Veteran assistance N\$
- 11 Other forms of income N\$

PART 4

Details of previous application

Have you or any person acting on your behalf, made a previous application for assistance from the Fund? Yes/No

If 'Yes', give details-

- (a) Date of application
- (b) Decision of the Board

.....

(c) Did you appeal against the decision of the Board

.....
.....

(d) Any decision on appeal

.....
.....

(e) Give reasons why you are re-applying for assistance

.....
.....

DECLARATION BY APPLICANT

1 Ithe undersigned, hereby apply for assistance or social assistance from the Fund and declare that-

(a) the particulars furnished in this application are, to the best of my knowledge and belief, true and correct; and

(b) I have not withheld any information that may influence the grant or continued assistance from the Fund; and

(c) I am aware that the assistance is subject to a review or suspension or cancellation should there be any evidence that I was not entitled to receive it; and

(d) I undertake to inform the Board immediately of any change in the particulars as furnished in this application; and

(e) I am aware that I render myself to prosecution if
(i) I intentionally fail to inform the Board immediately of any change in circumstances; or

(ii) I make any false statement in this application.

2 I hereby certify that the above declaration is true and correct to the best of my belief and knowledge.

.....
Signature/thumb print of applicant Signature of person authorized to act on behalf of applicant

I certify that:

1 The Deponent acknowledges to me that-

1.1 He/she knows and acknowledges the contents of this declaration;

1.2 He/she has no objection to taking this prescribed oath/affirmation;

1.3 He/she considers the prescribed oath/affirmation to be binding on his /her conscience.

2 The Deponent thereafter uttered the words: I swear/affirm that the contents of this declaration are true and correct, so help me God (as the case may be).

3 The Deponent signed or thump-printed this declaration in my presence at the address set out hereunder.

On thisday of200..

.....
COMMISSIONER FOR OATHS

ADDRESS

.....
.....
.....

REPUBLIC OF NAMIBIA
VETERANS BOARD

Form VA 5
(Regulations 10 and 19)

FORM VA 5
MEDICAL REPORT

CONFIDENTIAL

Section A

(To be completed by a veteran who claims he or she suffered injury during the liberation struggle)

Personal particulars of patient

1 Surname

2 First names

3 Date of birth

- 4 Nationality
- 5 Residential address
- 6 Postal address
- 7 Telephone numbers
- 8 National Registration Identity number
- 9 Veterans Registration number

Section B

(This section must be completed by a Government medical officer)

1 Nature of injury or physical incapacity claimed

.....
.....
.....
.....

2 Date and place of origin of injury, incapacity, if known

.....
.....
.....

3 What is the present condition of injury or incapacity

.....
.....
.....

4 Do you consider the injury or disability or incapacity to be
(a) due to patient's participation in the liberation struggle

.....
.....
.....

(b) aggravated by the patient's participation in the liberation struggle

.....
.....
.....

(c) unconnected with the liberation struggle

.....
.....

5 is the injury or disability or incapacity in a final or stationary condition

.....
.....

6 Is the injury or disability or incapacity of an extent that the patient cannot
manage his or her economic activities un-aided

.....
.....

7 Any other remarks/comments/observations

.....

.....
Government Medical Officer's
Date-stamp

.....
Government Medical Officer

REPUBLIC OF NAMIBIA
VETERANS BOARD

Form VA 6
(Regulation 12)

FORM VA 6
NOTIFICATION OF DECISION ON APPLICATION FOR ASSISTANCE

(Section 31(4) of the Act)

Mr/Mrs/Ms

Address

Under section 31(4) of the Act, you are notified of the decision of the Board that your application for assistance from the Fund was-

(a) approved and you are entitled to the following assistance; or

(b) not approved

(i) for the following reasons

.....

.....

.....

(ii) you may appeal against this decision to the Appeal Board within 90 days of the date of this notification to you.

Dated at Windhoek this.....day of200....

.....
SECRETARY: VETERANS BOARD

REPUBLIC OF NAMIBIA
VETERANS BOARD

Form VA 7
(Regulations 13 and 22)

FORM VA 7
NOTIFICATION OF SUSPENSION OF ASSISTANCE OR FUNDING

(Section 33(3) of the Act)

Mr/Mrs/Ms
Address
.....
.....

Under section 33(3) of the Act/regulation 22 you are notified of the decision of the Board to suspend/terminate your assistance/funding from the Fund for the following reasons

.....
.....

You may appeal to the Appeal Board against this decision within 90 days of the date of this notification.

Date at Windhoek thisday of
.....200....

.....
SECRETARY: VETERANS BOARD

REPUBLIC OF NAMIBIA
VETERANS BOARD

Form VA 8 (Regulation 19)

FORM VA 8
APPLICATION FOR FUNDING OF PROJECT

(Section 36 of the Act)

Every question must be answered clearly and in full. Where a question is not applicable, write (N/A). Any false statement or information on this form may result in the application being disapproved and in prosecution.

PART 1

Details of the applicant

1 Surname

2 First names

- 3 Date and place of birth
- 4 Marital status: married/single/divorced/widow/widower
- 5 Nationality
- 6 National Registration Identity number
- 7 Veterans Registration number
- 8 Dependant Registration number.....
- 9 Residential address
- 10 Postal address
- 11 Telephone number
- 12 Name of employer
- 13 Earnings from employment (a month) N\$
- 14 Earnings from self-employment (a month) N\$
- 15 Un-employed

PART 2

Particulars of previous application for project funding

- 1 Have you or has any person acting on your behalf, made a previous application for funding a project by the Fund?: Yes/No
- 2 If 'yes', give details of the project
- 3 Was the application approved or rejected

PART 3

Details of the project

- 1 Title of the project
- 2 Full details about the project
.....
.....
- 3 Targeted consumers:
.....

.....
4 Nature of good or produce to be produced or services provided by the project
.....

5 Has any feasibility study been made of the project: Yes/No

6 If yes, is the report(s) attached to this application

7 Location of the project:

(a) Region

(b) Constituency

(c) Town

(d) Village

(e) Street name

PART 4

Details of funding the project

1 Estimated total cost of the project N\$

2 Give details

.....

3 Amount of money put into project by applicant N\$

4 Amount of money put or to be put into project by others:

(a) Government of Namibia N\$

(b) lending institution

(c) donations

5 Amount of money applied for from the Fund:

(N\$

Documentary evidence produced or attached to application

- 1
- 2
- 3
- 4
- 5

DECLARATION BY APPLICANT

I,(full name) hereby declare that the information given by me in this form is true and correct in every respect, to the best of my knowledge and belief. I understand that any false statement on this form may render my application being disapproved or to prosecution.

I also declare that this application, together with my statement, have been read to me and fully explained in the language which I understand, and that I have no further facts to add to my application.

I also understand that, while my project is in receipt of funding by the Fund I must keep the Board informed of any change in the information given above.

.....
Applicant's signature
Mark or right thumb print
I certify that:

- 1 The Deponent acknowledges to me that-
 - 1.1 He/she knows and acknowledges the contents of this Declaration;
 - 1.2 He/she has no objection to taking the prescribed oath or making the affirmation;
 - 1.3 He/she considers the prescribed oath to be binding on his/her conscience.
- 2 The Deponent thereafter uttered the words, "I swear/I confirm that the contents of this Declaration are true and correct (so help me God" (as the case may be);
- 3 The Deponent signed or thump-printed this Declaration in my presence at the address set out hereunder thisday of200...

.....
COMMISSIONER FOR OATHS

ADDRESS.....
.....
.....

REPUBLIC OF NAMIBIA
VETERANS BOARD

Form VA 9
(Regulation 21)

FORM VA 9
NOTIFICATION OF DECISION ON APPLICATION FOR FUNDING OF PROJECT

(Section 36(4) of the Act)

Mr/Mrs/Ms

Address

.....
Under section 36(4) of the Act you are notified that your application for funding of your project by the Fund was considered by the Board and was-

(a) approved by the Board on200.....as follows:

Project funding N\$..... ;or

(b) disapproved by the Board on200.....

(i) reasons for disapproval

.....
.....
.....

(ii) you may appeal against this decision to the Appeal Board within 90 days of the date of this notification.

.....
SECRETARY: VETERANS BOARD

Dated at Windhoek thisday of.....200...

(Coat of Arms)

REPUBLIC OF NAMIBIA
MINISTRY OF VETERANS AFFAIRS

Form VA 10
(Regulation 26)

FORM VA 10
APPLICATION FOR RECOGNITION OF ASSOCIATION

(Section 44(2) of the Act)

The Permanent Secretary
Ministry of Veterans Affairs
Private Bag 13407
Sokolic Building, Bannhoff Street
Windhoek

1 Name of the Association

.....

2 Present business address

.....

3 Postal address

.....

4 Telephone numbers

5 Is the association registered with any Government authority : Yes/No

6 If 'Yes', give the following details- (i) name of the registering authority

.....

.....

(ii) registered name of the organization

(iii) place and date of registration

7 The following documents are attached to this application:

(a) Three copies of the constitution of the association-

(i) authenticated by the chairperson/president and secretary of the

association as true and correct copy of the constitution; and

(ii) certified by a commissioner of oaths;

(b) a certified copy of the certificate of registration of the association with a Government authority;

(c) a certified copy of the current members of the executive committee of the association;

(d) a certified statement of the highest military rank each member of the Executive Committee held in the liberation war or leadership post in political, diplomatic or under-ground liberation activities;

(e) a certified statement of the current registered members of the association.

Signed atthisday of.....200

Signature of:

.....
(i) Chairperson/President of the Association

.....
(i) Secretary of the Association

APPENDIX B

Matters to be included in the constitutive document of a veterans association for the purposes of recognition of a veterans association (Section 44(3) of the Act and regulation 25).

In order for an association or organisation of veterans to be recognized by the Minister as such, the constitutive document, in addition to any other relevant matters which may be provided therein, must contain provisions as to-

(a) the name of the association;

- (b) its objectives;
- (c) the nature of its activities;
- (d) requirements or qualifications for membership;
- (e) the enrolment and annual membership fees to be paid by members;
- (f) the circumstances and manner in which membership is suspended or terminated;
- (g) opportunity being given to a member to be heard by an independent body against suspension or termination of benefits of membership or of membership of the association;
- (h) the qualifications of members of the management organ or executive committee of which the chief executive person or president, whatever his or her title is, must be-
 - (i) a veteran who served as a commander during the war liberation struggle of a unit not lower than that of a detachment;
 - (ii) a veteran who after the liberation war, held or holds in the Namibia Defence Forces the rank not below that of a colonel or held or holds a rank not below that of a commissioner in the Namibia Police Force; or
 - (iii) a veteran who during the liberation struggle provided leadership in the political, diplomatic or underground struggle in or outside the country for a period of not less than five years;
- (i) election of members of the executive committee;
- (j) method of election and appointment of officials and employees of the association;
- (k) the regularity and procedure of general meetings and management or executive committee meetings;
- (l) the procedure of suspending or removing office bearers, officials and employees;
- (m) the management of its finances;
- (n) the acquisition and disposal of its property;
- (o) the procedure for amending or repealing of its constitution.

