

TRADE UNIONS REGULATIONS

(Legal Notice 13 of 1959)

- 1. These regulations may be cited as the Trade Unions Regulations.
- 2. In these regulations unless the context otherwise requires—
“Form” means one of the forms set out in the Schedule to these regulations.
“Ordinance” means, the Trade Unions and Disputes Ordinance.
- 3. An application for registration of a trade union shall be in Form A.
- 4. A certificate of registration of a trade union shall be in Form B.
- 5. For the purpose of enabling the Registrar to be satisfied that section 13 of the Ordinance has been complied with, an application for registration of a trade union shall have annexed thereto, in addition to the particulars prescribed in section 9 of the Ordinance, a statement of the trade, profession or occupation of every officer of the trade union.
- 6. Within fourteen days of the receipt of an application for registration the Registrar shall either register the trade union and issue a certificate of registration, or shall return the application for such amendment as he may require in order that it may comply with the Ordinance and these regulations.
- 7. If the application is returned for amendment as provided in regulation 5, the Registrar shall fix a day by which the amended application is to be returned to him, and the period between the date of the original application and the fifteenth day after the day so fixed shall be deemed to be excluded from the period of three months prescribed in section 8 of the Ordinance. Within fourteen days of the receipt of an application purporting to be so amended, the Registrar shall register the trade union and issue a certificate of registration or shall refuse to register the trade union.
- 8. A requirement by the Registrar in pursuance of section 22(1) of the Ordinance, that an extraordinary contribution shall cease to be demanded by or on behalf of a trade union and that payments in respect of such a contribution shall be refunded, shall be notified to the trade union within fourteen days of the receipt by the Registrar of the notification to him of such a contribution.
- 9. The fees prescribed in the Second Schedule to these regulations shall be charged in respect of the several matters there set forth.

FIRST SCHEDULE

FORM A

APPLICATION FOR THE REGISTRATION OF A TRADE UNION

This application is made by the seven persons whose names are subscribed at the foot hereof.

2. The name under which it is proposed that the trade union on behalf of which this application is made shall be registered is, as set forth in Rule No.

To the best of our belief there is no other existing trade union, whether registered or not registered, the name of which is identical with the proposed

name or so nearly resembles the same as to cause confusion.

3. The place of meeting for the business of the trade union, and the office to which all communications and notices may be addressed, is at,
....., as set forth in Rule No.

4. The trade union was established on the day of,
20..... .

5. The whole of the objects for which the trade union is established and the purposes for which the funds thereof are applicable are set forth in Rule No.

6. The conditions under which members may become entitled to benefits assured are set forth in Rule No.

7. The fines and forfeitures to be imposed on members are set forth in Rule No.

8. The manner of making, altering, amending, and rescinding rules is set forth in Rule No.

9. The provision for the appointment and removal of a general committee of management, a trustee or trustees, a treasurer, and other officers, is set forth in Rule No.

10. The provision for the investment of funds and for the periodical audit of accounts is set forth in Rule No.

11. The provision for the inspection of the books and names of the members by every person having an interest in the funds is set forth in Rule No.

12. The provision for the manner of dissolving the trade union and the disposal of the funds available at the time of dissolution is set forth in Rule No.

13. The provision for the keeping of full and accurate accounts by the treasurer and the rendering of an account to the trade union not later than a certain day in each year is set forth in Rule No.

14. The provision for the taking by secret ballot of all decisions in respect of the election of officers, amendment of the rules, strikes, dissolution and any other matter affecting the members generally is set forth in Rule No.

15. Accompanying this application are sent—

1. Two copies, each marked A, of the rules.
2. A list, marked B, of the titles and names of the officers.

16. We have been duly authorised by the trade union to make this application on its behalf, such authorisation consisting of

- (Signed) 1.
2.
3.
4.

- 5.
- 6.
- 7.

..... day of, 20..... .

In paragraph 16, it must be stated whether the authority to make this application was given by a “resolution of a general meeting of the trade union”, or, if not, in what other way it was given.

The two copies of the rules must be signed by the seven members signing this application.

The application should be dated, and forwarded to the Registrar of Trade Unions with the prescribed fee.

FORM B

CERTIFICATE OF REGISTRY OF A TRADE UNION

It is hereby certified that the
has been registered under the Trade Unions and Disputes Ordinance, this
.....day of, 20..... .

.....
Registrar of Trade Unions

SECOND SCHEDULE

FEEES

- 1. For the filing of an application for registration of a trade union 25p
- 2. For a certificate of registration of a trade union £1
- 3. For inspection of the registers and documents kept by the Registrar, in respect of any one trade union 3p
- 4. For the making of copies of registers and documents kept by the Registrar, for each folio or part thereof 5p
- 5. For cancellation of the registration of a trade union at the request of the trade union 50p
- 6. For registration of an alteration of the rules of a trade union, on any one occasion 25p