



International Labour Office
Bureau international du Travail
Oficina Internacional del Trabajo

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13th African Regional Meeting Addis Ababa, Ethiopia, 30 November - 3 December 2015

«Politesse»,

It is my great pleasure to inform you that the *13th African Regional Meeting* of the International Labour Organization will take place in Addis Ababa, Ethiopia, from Monday, 30 November, to Thursday, 3 December 2015, at the United Nations Conference Centre in the compound of the United Nations Economic Commission for Africa. This ILO Regional Meeting is generously hosted by the Government of the Federal Democratic Republic of Ethiopia. I am pleased to invite your country to be represented at the Meeting by a tripartite delegation.

At four-yearly intervals, the African Regional Meeting brings together the political, economic and social actors from the countries of the Region. This 13th Meeting will focus particularly on the imperative of promoting an inclusive and job-rich growth through decent work in Africa. The proposed agenda of the Meeting is to discuss a strategic vision for the ILO in Africa, and to undertake a final review of progress on the implementation of the "Decent Work Agenda in Africa, 2007-15" on the basis of the Report of the Director-General, entitled *Towards inclusive and sustainable development in Africa through Decent Work*. The report will be published in Arabic, English and French.

The *Rules for Regional Meetings* (2008), which are available on the Regional Meeting website at www.ilo.org/afirm2015, will govern the powers, functions and procedures of the *13th African Regional Meeting*. Your attention is drawn in particular to articles 1 and 9 of the *Rules*, which deal respectively with the tripartite composition of delegations and with the submission of credentials. The form for the presentation of credentials, which may also be downloaded from the website, must be filled in and returned to the Office of the Legal Adviser of the International Labour Office in Geneva, **at the latest by Monday, 2 November 2015**.

I wish to reiterate the ILO's earlier appeals to Governments of member States of the ILO, as well as to national organizations of employers and of workers, to redouble their efforts to ensure that women represent at least **30 per cent** of the delegation, while working towards the ultimate aim of parity.

The full details of the Meeting and, in particular, the provisional programme, will be sent to you at a later date. In the meantime, I wish to draw your attention to an Information note and a list of the hotels at which special rates have been negotiated for participants; both of which will shortly be made available on the Meeting website, which will be regularly updated. Further information on the Regional Meeting may be obtained on request by email to afrm2015@ilo.org.

The *13th African Regional Meeting* has before it the crucial task of giving form to the ILO's programme for the region in the years to come. It is the active participation of our member States from the region that will allow us, together, to chart the way forward.

I very much hope that I shall have the pleasure of welcoming you to this important Meeting in Addis Ababa.

Yours sincerely,

(signed)

Guy Ryder
Director-General