

**International Technical
FORUM OF SENIOR OFFICIALS
OF LABOUR INSPECTORATES**

**Valencia, Spain,
17 and 18 November 2022**



GOBIERNO
DE ESPAÑA

MINISTERIO DE
TRABAJO Y SEGURIDAD

SOCIAL

MINISTERIO
DE POLÍTICA
SOCIAL

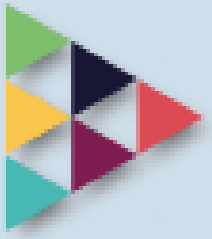
LABORAL



Organización
Internacional
del Trabajo



Organización
Internacional
del Trabajo



International Technical Forum of Senior Labour Inspectors

Valencia, 17 and 18 November 2022

PRACTICAL INFORMATION NOTE FOR DELEGATIONS

1. Overview

The International Labour Organization, together with the Second Vice-Presidency and Ministry of Labour and Social Economy of the Government of Spain, have the honour to share with all delegations, practical information on the **International Technical Forum of Senior Labour Inspectors**: "*The new ILO guidelines on general principles of labour inspection and the future of work*," to be held in the city of Valencia, Valencian Community, on 17 and 18 November 2022. A welcome dinner at the Palau de les Arts on the 16 November is offered to open the Forum.

This Practical Information Note provides general information on logistical and organizational issues that will assist delegations in their preparation for the International Technical Forum meeting.

2. Registration and accreditation

2.1. Registration

IMPORTANT: All delegations and other participants are requested to keep in mind that **registration must be carried out through the website** enabled by the Spanish Ministry of Labour and Social Economy. A link to this page has been provided by the ILO. **The online accreditation system will close, on 10 November 2022.**

The link to this registration page is as follows:

English:

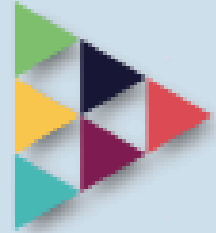
<https://forma.administracionelectronica.gob.es/form/open/corp/11129/nQcE>

French:

<https://forma.administracionelectronica.gob.es/form/open/corp/11083/sgVY>

Spanish:

<https://forma.administracionelectronica.gob.es/form/open/corp/11037/jtHK>



2.2. Accreditation

Participants will receive their accreditations upon entry into the lobby of the hotel Eurostars Rey Don Jaime, in Valencia. Accreditations are nominal and will not be transferable. Any incident that may occur with the accreditation of a delegation must be communicated to the organization:

Via email: Valenciaforum-ILO@mites.gob.es

Via WhatsApp: +34 640 861 358

Types of accreditation:

Accreditation for Ibero-American Network of Labor Inspections

Participants: government assistants from Spain, Portugal and Latin America

Place of delivery: The lobby of the hotel Eurostars Rey Don Jaime

Accreditation for the International Technical Forum of Senior Labour Inspectors

Participants: All guests

Place: The lobby of the hotel Eurostars Rey Don Jaime

Accreditations must be visible at all times during the event. If you have misplaced your accreditation, please contact the organization via email at the following address: Valenciaforum-ilo@mites.gob.es or via Whatsapp at +34 640 861 358

The personal data contained in this communication will be processed by the Ministry of Labour and Social Economy and the ILO in accordance with current regulations.

3. Meeting Venues

The Congress will take place in two emblematic locations in the city of Valencia:

November 16: Meeting of the Ibero-American Network (Exclusively members of this Network).

Location:

Edificio del Reloj

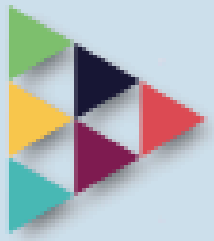
Port of Valencia

Muelle del Grao, s/n,

46024 Valencia

For more information the website can be viewed at this link:

<https://valenciavenues.com/venue/edificio-del-reloj>



November 17 and 18: International Technical Forum of Senior Labour Inspectors:

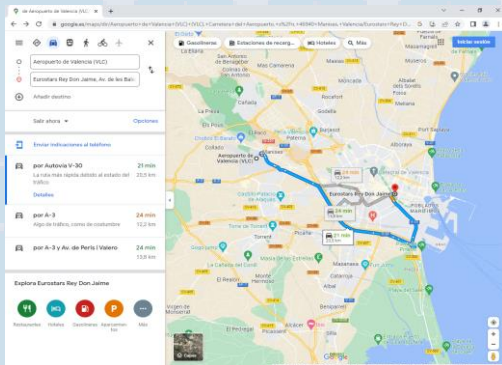
Location:
Teatro Martin i Soler
Palau de les Arts Reina Sofía
Av. del Profesor López Piñero, 1,
46013 Valencia

For more information the website can be viewed at this link: <https://www.lesarts.com>

4. Transport and transfers

The organizers will provide transportation for participants between the hotel and meeting places, as well as where the dinners and social events will be held.

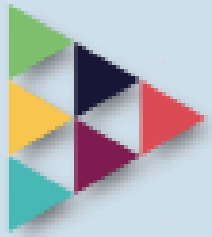
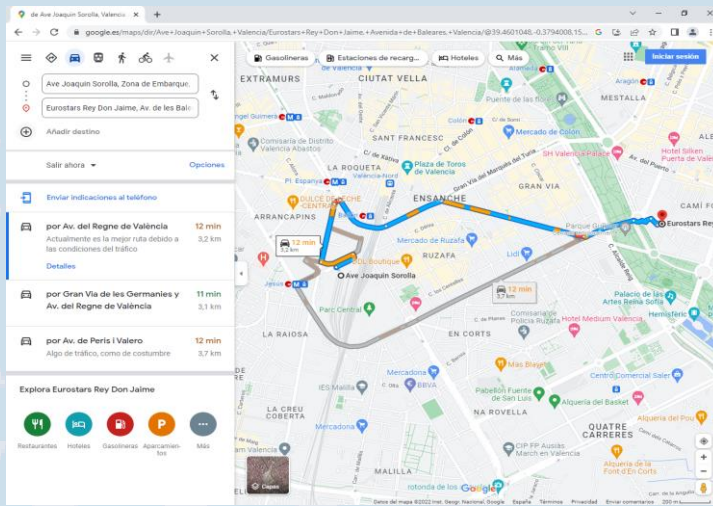
Transportation from/to Valencia airport or train station to/from the designated hotel is not provided. However, a representative from the organizers will be at the airport, and at the AVE Valencia train station upon arrival to assist with any information you may need.



The estimated journey time from Valencia airport to the hotel by taxi is 20 minutes.

The estimated journey time from the Ave Joaquín Sorolla train station, Valencia to the hotel by taxi, is 10 minutes. For any questions, please make contact via the email: Valenciaforum-ILO@mites.gob.es or via whatsapp at (+34 640 861 358).

A convenient option to get to the Hotel Eurostars Rey Don Jaime from Valencia Airport (VLC) Valencia, is by public transport. Line 5 on the metro (MetroValencia) via Castelló - Estació Nord, estimates a journey time of 37 min.



5. Security

The Spanish Police and Civil Guard will be responsible for security at the different venues of the event. Spanish National Police telephone number: 091

6. Accommodation

Eurostars Rey Don Jaime
Teléfono: 00 34 963375030
Av. de les Balears, 2,
46023 Valencia

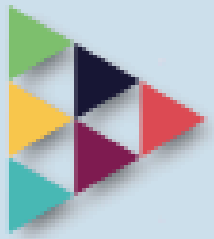
To make a reservation linked to the International Forum, the code "ILO" must be entered in the promotional code section of the following booking link:
https://www.eurostarshotels.com/eurostars-rey-don-jaime.html?id_referer=OIT

7. Access

Only registered participants who wear their accreditation visibly will have access to the venues of the event.

8. Ibero-American Network Session

The meeting of the Ibero-American Network of Labour Inspections (government assistants from Spain, Portugal and Latin America) will be held in a single session at the Clock Building of the Port Authority, on November 16 from 2 p.m. to 5 p.m. This is preceded by a lunch, which will take place in the same location at 1 p.m. Members of the Network will be picked up at 12.45pm at the Eurostars Rey Don Jaime Hotel.



9. Forum Sessions

The Forum at the Palau de les Arts, will take place on November 17 and 18 with different sessions and panels in plenary mode. Workshops or working groups are not contemplated.

On November 17, sessions will begin at 9:30 am, previous bus pick-up from the hotel at 8:45 am. Sessions will close at 5:30 p.m.

On November 18, sessions will begin at 9:00 am, previous bus pick-up from the hotel at 8:30 am. Sessions will close at 1:30 p.m.

During the two days of the International Technical Forum, lunch will be served in the same venue where the meeting will be held.

10. Visit to the city of Valencia

On November 17, at the end of the sessions of the Forum, attendees will have the opportunity to visit to the city of Valencia if they so wish. To attend this tour, please, indicate so in the registration form.

11. Lunches and dinners

The members of the Ibero-American Network will be invited to a light lunch on November 16 before the start of the meeting (Port Authority Clock Building).

The Second Vice-President of the Government of Spain and Minister of Labour and Social Economy will offer a welcome cocktail to all attendees of the meeting to the Forum. This reception will take place on November 16 at 8:30 p.m. in the central lobby of the Palau de Les Arts.

The lunches on November 17 and 18 will be held in the same premises of the Congress (Palau de Les Arts).

The ILO will host a Gala Dinner on 17 November at the Veles e Vents Restaurant (Edificio Veles e Vents La Marina, 46024 Valencia). Participants will be picked up at the hotel at 8:00 p.m.

* It is requested that any food intolerance be communicated at the time of online registration.



12. Information booth

The organization will set up an information booth in the hotel lobby and meeting venues. However, delegations may contact us via e-mail at Valenciaforum-ILO@mites.gob.es.

Contact telephone numbers: +34 640 861 358 / +34 699 771 451

13. Interpretation

The languages of the Ibero-American Network session will be Spanish and Portuguese.

The languages of the Forum sessions will be English, French, Portuguese and Spanish.

The organization makes interpretation available to attendees throughout the events. It is important that upon arrival, an identity document is presented to secure the equipment needed.

14. Communication

Network tracking: Twitter. #LabourInspectionForum

15. Data Protection

During the course of the International Technical Forum of Senior Officials of Labour Inspections and the Meeting of the Ibero-American Network of Labour Inspections, photographs and images of participants, speakers and the audience as a whole will be taken by the organizers of the event, the Ministry of Labour and Social Economy of Spain and the ILO for the purpose of publication on social networks and official websites.

By confirming attendance to these events, the participant gives his express consent to the use of his image within a group or individually, exclusively in the context of the celebration of the aforementioned events.

At the same time, the data provided when carrying out the registration process will be used by the organization for the sole purpose of making the necessary arrangements for the successful completion of the meetings.

15.1. Useful information

Hotel telephone number: +34 963 375030

Emergency telephone: 112

National Police Telephone: 091

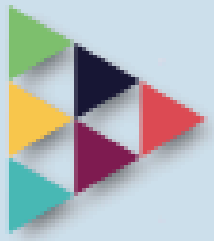
Country phone code: +34

Electricity: 230 V, 50 Hz (Plugs type F)

Local time in Valencia: Central European Time (CEST) GMT+2:00

Currency: Euro

Radio Taxi Valencia: + 34 96 370 33 33.



15.2. Contacts

Forum Organization Phone: +34 640 861 358 / +34 699 771 451

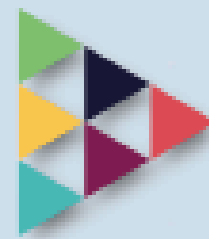
Mail enabled by the ILO/MITES organization: Valenciaforum-ILO@mites.gob.es

EVENT SCHEDULE



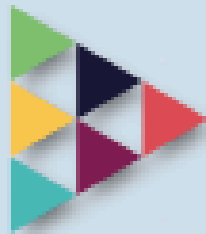
16 NOVIEMBRE

Hour	Activity	Location
12:45	Ibero-American Network of Labour Inspections Pick-up of participants at the hotel.	Hotel Eurostars Don Jaime <i>Av. de les Balears, 2 46023 Valencia</i>
13:15	Ibero-American Network of Labour Inspections. Lunch.	Edificio del Reloj <i>Puerto de Valencia Muelle del Grao, s/n, 46024 Valencia</i>
14:30	Ibero-American Network of Labour Inspections.	Edificio del Reloj <i>Puerto de Valencia Muelle del Grao, s/n, 46024 Valencia</i>
17:30	End of the meeting of the Ibero-American Network and transfer to the hotel	Edificio del Reloj <i>Puerto de Valencia Muelle del Grao, s/n, 46024 Valencia</i>
20:00	Transfer to the welcome reception	Hotel Eurostars Don Jaime <i>Av. de les Balears, 2 46023 Valencia</i>
20:30	Welcome reception given by Second Vice-President of the Spanish Government and Minister of Labour and Social Economy	Ciudad de las Artes y las Ciencias <i>Av. del Profesor López Piñero, 1</i>
22:30	Transfer to the hotel	Ciudad de las Artes y las Ciencias <i>Av. del Profesor López Piñero, 1</i>



17 NOVIEMBRE

Hour	Activity	Location
08:45	Transfer to the City of Arts and Sciences	Hotel Eurostars Don Jaime <i>Av. de les Balears, 2</i>
9:30	Start Day 1 International Technical Forum	Teatro Martin i Soler Palacio de las Artes Ciudad de las Artes y las Ciencias <i>Av. del Profesor López Piñero, 1</i>
13:30-15:00	Lunch	Teatro Martin i Soler Palacio de las Artes Ciudad de las Artes y las Ciencias <i>Av. del Profesor López Piñero, 1</i>
17:30	End of Day 1 of the International Technical Forum	Palacio de las Artes Ciudad de las Artes y las Ciencias <i>Av. del Profesor López Piñero, 1</i>
17:30	Optional: transfer to cultural visit to the city of Valencia	Transfer from Ciudad de las Artes y las Ciencias
19:30	End of cultural visit and transfer to the hotel	
20:00	Transfer to restaurant	Hotel Eurostars Don Jaime <i>Av. de les Balears, 2</i>
20:30	Dinner hosted by ILO	Restaurante Veles i Vent <i>Edificio Veles e Vents</i> <i>La Marina de Valencia</i>
22:30	Transfer to Eurostars don Jaime hotel	Restaurante Veles i Vent <i>Edificio Veles e Vents</i> <i>La Marina de Valencia</i>



18 NOVIEMBRE

Hour	Activity	Place
08:30	Transfer to the City of Arts and Sciences	Hotel Eurostars Don Jaime <i>Av. de les Balears, 2</i>
09:00	Start Day 2 International Technical Forum	Palacio de las Artes Ciudad de las Artes y las Ciencias <i>Av. del Profesor López Piñero, 1</i>
13:30-15:00	Lunch	Palacio de las Artes Ciudad de las Artes y las Ciencias <i>Av. del Profesor López Piñero, 1</i>
13:30	End Day 2 of the International Technical Forum. Transfer to hotel (if required),	Palacio de las Artes Ciudad de las Artes y las Ciencias <i>Av. del Profesor López Piñero, 1</i>