

Responsible Supply Chain in Asia programme

Background

The "Responsible Supply Chains in Asia" (RSCA) project (RAS/16/13/EUR) is a three years programme conducted by the ILO and the OECD and funded by the EU. The programme aims at contributing to an enhanced respect for human rights, labour and environmental standards by businesses engaged in supply chains in Asia including Japan, in line with international instruments on CSR, RBC and Business and HR. This initiative is one of the expressions of the EU's long-standing commitment to promote human rights, decent work and sustainable development, a pledge underpinned by the EU Treaties and reinforced in the European Commission's trade policy strategy of 2015 "Trade for All". It falls in particular under the Commission's commitment to identify opportunities for responsible supply chain partnerships and the EU's strategic approach to responsible business conduct, which is based on internationally agreed principles and guidelines.

The programme is being implemented in six Asian countries, namely China, Japan, Myanmar, the Philippines, Thailand and Vietnam. These countries are key trading partners of the EU. Many imported goods and services in the EU originate from these countries and businesses in the EU and Asia have increasing strong linkages.

The overarching objective of the programme is to promote smart, sustainable and inclusive growth by ensuring that investors and businesses have a better understanding and practical examples of responsible behaviour. Specifically, the programme aims at creating policy environments conducive to promoting responsible conduct and increasing opportunities for policy dialogue in this topic. In this context, and for the sake of broadening impact and outreach, the RSCA programme will establish linkages and coordination with relevant partners within the UN system.

The RSCA programme aims at 1) increasing understanding and knowledge on CSR/RBC from the perspective of decent work and 2) creating a policy environment conducive to promoting a socially responsible conduct among businesses and other relevant actors in the 6 countries covered by the programme. In this context the programme will implement a series of activities with the private sector and government institutions aimed at increasing awareness on CSR/RBC and to advocate for the implementation of policies and actions aimed at promoting socially responsible labour practices at the enterprise level.

Purpose of the assignment

The purpose of the assignment is to provide technical support in order produce a widely applicable package of Labour Standards in Global Supply Chains training material – an ILO training module for SMEs and other enterprises. The outcome aims to be relevant to a regional audience and applicable in a variety of sectors, targeting SMEs and other enterprises concerned linked to global supply chains and production networks.

In addition, the assignment also includes technical support in the documentation of the UN Virtual Forum on Responsible Business and Human Rights. Detailed deliverables are listed below.

Outputs/deliverables

The consultant would be required to:

- 1) Provide technical inputs and support to design and develop the online version of the training module Labour Standards in Global Supply Chains - an ILO training module for SMEs and other enterprises
- 2) Contribute subject matter expertise, help in gathering country background information and/or data for the guideline/case studies for each country covered by the RSCA programme as input for the contextualized training.
- 3) Provide technical support for the design and development of training chapters, as well as training kit, pre and post training questionnaire.
- 4) Provide technical support for drafting the notes of the panel discussion coordinated by the ILO in the context of the UN Virtual Forum on Responsible Business and Human Rights.
- 5) Provide technical support to the regional management of the RSCA programme on other activities related to the achievement of the main objectives of the RSCA programme.

Terms of Contract for Consultant

An agreement will be made between the ILO and the service provider who will be responsible for all activities and deliverables in the terms of reference.

Time for the assignment

Total number of days and period of time: 16 working days, to be worked from May 28 until August 31

Total agreed fee and payment based on the daily fee of the consultant selected: to be proposed by candidate together with the CV.

The Payment schedule is as follows:

- 50% after delivering Output 2
- 50% after delivering Output 1 and 3

QUALIFICATIONS

- **Education:** Postgraduate education (MSc or PhD) in Economics, Social Science, Development or Business Management or equivalent.
- **Experience:** 2 to 4 years of relevant professional experience in the field of public policy, communications, Supply Chain Management, trade, investment, social and economic development, private sector development or another related field. Knowledge and experience of working with the UN system. Experience in working on the design of policy documents is an asset.
- **Languages** – Excellent command of spoken and written English and Thai. Knowledge of an additional UN official language will be an asset.

Competencies:

- Excellent writing skills including an ability to nuance and adapt messages to culturally diverse audiences.
- Knowledge in the field of corporate social responsibility, responsible business conduct, and/or business and human rights.
- Good analytical skills and creativity.
- Advanced working knowledge of relevant computer software including Microsoft Word, Excel and PowerPoint.
- Experience in organising events such as forums, seminars and workshops.
- Ability to develop training materials and facilitate training.
- Ability to carry out assignments in accordance with instructions and guidelines.
- Ability to work on own initiative as well as a member of a team.
- Ability to meet tight deadlines.

Reporting

The service provider will report to programme manager of the project RSCA.

Travel required for this assignment

No travel required for this assignment

Application:

Applications (CVs and financial proposals) can be sent to the following email before May 23 COB (Bangkok Time): rsca@ilo.org