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Réf. BIT/ILO

GB 298-100

22 February 2007

Votre réf.

**298th (March 2007) Session of the Governing Body
of the International Labour Office: Security arrangements
and registration during the session**

The International Labour Office presents its compliments to members of the Governing Body, and is honoured to communicate to them the following information concerning entry to the ILO headquarters building during the forthcoming session of the Governing Body, and registration for the session.

Persons already holding valid entry badges to the ILO building, arriving at any time during the Governing Body, may gain access to the building as usual. Upon entry, they should report to the Governing Body Registration Desk situated on level R3 at the south end of the building, where they will be issued with an official Governing Body session badge. Please note that the issuance of these session badges is necessary for purposes of inclusion on the official list of participants and for the accomplishment of other important administrative requirements.

Persons who do not possess valid entry badges, and who arrive on Monday 12 or Tuesday 13 March, should report to the ILO Pavilion, situated near the main vehicle access to ILO grounds, to obtain an entry badge, as well as an official registration badge for the session. The Pavilion will be open for registration between 8 a.m. and 5 p.m. The Pavilion will also be open for those arriving on Monday 19 or Tuesday 20 and again on Monday 26 and Tuesday 27 March. Participants without valid entry badges who arrive outside the dates mentioned above must access the ILO through the entry on level R2 at the north end of the building, where they may obtain a visitors' badge in exchange for a valid identity document containing a photograph. They should then proceed to the Governing Body Registration Desk (level R3, south). These persons may retrieve their identity documents when they return their visitors' badges on exiting the building.

For any further information, please contact the ILO Official Relations and Documentation Branch (telephone: +41 22 799 77 32; email RELOFF@ilo.org).

The International Labour Office avails itself of this opportunity to renew to members of the Governing Body the assurances of its highest consideration.

